

Entity Name: South Dakota State Government

Event Number: 10029

Event ID: 24RFP10029

Event Name: Tents, Convention and Booth Equipment

Requested By: Missy Schuetzle

Created By: Missy Schuetzle

Due By Date: 03/28/2024 05:00 PM Central Time

Q&A Cutoff Date: 03/04/2024 11:22 AM Central Time

Invitation Type: Invitation Only

Assigned Commodities: 450-15 Camping and Outdoor Equipment: Camp Stoves, Cots, Lanterns (See 450-32 for Battery Types), Mantles, Sleeping Bags, Stools, Tarpaulins and Tents; 981-72 Tents, Tarpaulins and Supplies Rental or Lease; 971-05 Booth, Convention/Exhibit, Rental or Lease; 977-32 Drapery and Curtain Rental or Lease

Allow Supplier Terms and Conditions: No

Public Responses: No

Display Awardee: Display

Posting Board Status: Published

Event Status: Event Under Review

Section #: Name:

1 Section 1 - 24RFP10029

Do not submit responses through ESM Sourcing; please submit your response as specified in the RFP document.

The Invitation Type for this RFP, designated as "Invitation Only," indicates that vendors who have chosen the applicable NIGP codes for the requested services will receive an autogenerated system email notification. The Invitation Only designation does not impose exclusivity or restrictions on access; it does not limit who can respond. Also, the RFP document is accessible to all interested parties for download via the Central Bid Exchange on OPM's website: <https://sourcing.esmsolutions.com/postingboard/entities/3444a404-3818-494f-84c5-2a850acd7779>.

All vendors are encouraged to download the RFP and submit their proposals following the instructions outlined in the RFP document.

1.0 GENERAL INFORMATION

1.1 PURPOSE OF REQUEST FOR PROPOSAL (RFP)

The South Dakota State Fair is seeking proposals for tent, convention, and booth equipment during the 2024, 2025, 2026, and 2027 annual South Dakota State Fair. Proposals must be based on a per year basis.

1.2 ISSUING OFFICE AND RFP REFERENCE NUMBER

The South Dakota State Fair, a division of the South Dakota Department of Agriculture and Natural Resources, is the issuing office for this document and all subsequent addenda relating to it, on behalf of the State of South Dakota, South Dakota Department of Agriculture and Natural Resources, State Fair Division. The reference number for the transaction is RFP #24RFP10029. This number must be referred to on all proposals, correspondence, and documentation relating to the RFP.

1.3 SCHEDULE OF ACTIVITIES (SUBJECT TO CHANGE)

RFP Publication March 4, 2024

Offeror Questions Due March 14, 2024

Responses to Offeror Questions March 21, 2024

Proposal Submission March 28, 2024

Anticipated Award Decision/Contract Negotiation April 4, 2024

1.4 SUBMITTING YOUR PROPOSAL

All proposals must be completed and received at the South Dakota State Fair by the date and time indicated in the Schedule of Activities. Proposals received after the deadline will be late and ineligible for consideration. An original and one identical copy of the proposal shall be submitted.

All proposals must be signed, in ink, by an officer of the responder, legally authorized to bind the responder to the proposal, and sealed in the form intended by the respondent. Proposals that are not properly signed may be rejected. The sealed envelope should be marked with the appropriate RFP Number and Title. Proposals should be addressed and labeled as follows:

REQUEST FOR PROPOSAL # 24RFP10029

PROPOSAL DUE March 28, 2024

BUYER: SD Department of Agriculture and Natural Resources, State Fair Division
ATTENTION: Paula R. Mom
1060 3rd Street SW
Huron, SD 57350

No proposal shall be accepted from, or no contract or purchase order shall be awarded to any person, firm or corporation that is in arrears upon any obligations to the State of South Dakota, or that otherwise may be deemed irresponsible or unreliable by the State of South Dakota.

Terms and Conditions

ESM Sourcing Terms

None

General Terms and Conditions

None

Event Specific Terms and Conditions

See attached RFP document.