

**Entity Name:** South Dakota State Government  
**Event Number:** 10084  
**Event ID:** 24RFP24-0901001-016  
**Event Name:** Public Health Data Modernization Lead  
**Requested By:** Missy Schuetzle  
**Created By:** Missy Schuetzle  
**Due By Date:** 03/05/2024 04:00 PM Central Time  
**Q&A Cutoff Date:** 02/06/2024 2:21 PM Central Time  
**Invitation Type:** Invitation Only  
**Assigned Commodities:** 948-07 Administration Services, Health  
**Allow Supplier Terms and Conditions:** No  
**Public Responses:** No  
**Display Awardee:** Display  
**Posting Board Status:** Published  
**Event Status:** Event Under Review

---

**Section #: Name:**

**1 Section 1 - 24RFP10084**

Do not submit responses through ESM Sourcing; please submit your response as specified in the RFP document.

The Invitation Type for this RFP, designated as "Invitation Only," indicates that vendors who have chosen the applicable NIGP codes for the requested services will receive an autogenerated system email notification. The Invitation Only designation does not impose exclusivity or restrictions on access; it does not limit who can respond. Also, the RFP document is accessible to all interested parties for download via the Central Bid Exchange on OPM's website: <https://sourcing.esmsolutions.com/postingboard/entities/3444a404-3818-494f-84c5-2a850acd7779>.

All vendors are encouraged to download the RFP and submit their proposals following the instructions outlined in the RFP document.

**1.0 GENERAL INFORMATION**

**1.1 PURPOSE OF REQUEST FOR PROPOSAL (RFP)**

The South Dakota Department of Health (DOH) is seeking a data modernization lead to support the departments data initiatives and activities while working closely to build and enhance DOH's information technology strategic plan, infrastructure, and assets.

The individual contracted will work to support interoperable solutions for systems, linkage of department-wide data, and from community partners – all while supporting a robust and healthy data governance. More details on the work activities and desired qualifications can be found in the Scope of Work.

**1.2 ISSUING OFFICE AND RFP REFERENCE NUMBER**

The South Dakota Department of Health is the issuing office for this document and all subsequent addenda relating to it, on behalf of the State of South Dakota, Department of Health. The reference number for the transaction is RFP #24-0901001-016. This number must be referred to on all proposals, correspondence, and documentation relating to the RFP.

**1.3 LETTER OF INTENT**

All interested offerors must submit a Letter of Intent to respond to this RFP no later than February 15th, 2024 by 4pm CT.

The Letter of Intent may be submitted to Kevin Dewald via email at [kevin.dewald@state.sd.us](mailto:kevin.dewald@state.sd.us). Please place the following in the subject line of your email: "Letter of Intent for RFP 24-0901001-016".

**1.4 SCHEDULE OF ACTIVITIES (SUBJECT TO CHANGE)**

**RFP Publication February 6th, 2024**

**Letter of Intent to Respond Due February 15th, 2024 by 4pm CT**

**Offeror Questions Due February 16th, 2024 by 4pm CT**

**Responses to Offeror Questions February 23rd, 2024**

**Proposal Submission March 5th, 2024 by 4pm CT**

**Anticipated Award Decision/Contract Negotiation March 19th, 2024**

**1.5 SUBMITTING YOUR PROPOSAL**

All proposals must be completed and received by the South Dakota Department of Health by March 5th, 2024 by 4pm CT.

Proposals received after the deadline will be late and ineligible for consideration.

Proposals should be emailed to [Kevin.Dewald@state.sd.us](mailto:Kevin.Dewald@state.sd.us)

All proposals must be signed by an officer of the responder legally authorized to bind the responder to the proposal on the form intended by the respondent. The sealed envelope should be marked with the appropriate RFP Number and Title. Proposals should be addressed and labeled as follows:

**REQUEST FOR PROPOSAL #24-0901001-016**  
**PROPOSAL DUE March 5th, 2024**  
**STATE POC Kevin.Dewald@state.sd.us**

The cost proposal can be included in the same document as the proposal and must be properly titled "Cost Proposal".

No proposal shall be accepted from, or no contract or purchase order shall be awarded to any person, firm or corporation that is in arrears upon any obligations to the State of South Dakota, or that otherwise may be deemed irresponsible or unreliable by the State of South Dakota.

---

## Terms and Conditions

---

### ESM Sourcing Terms

None

### General Terms and Conditions

None

### Event Specific Terms and Conditions

See attached RFP Document.