

Entity Name: South Dakota State Government
Event Number: 10212
Event ID: 24RFP10212
Event Name: Employment Services Provider
Requested By: Missy Schuetzle
Created By: Missy Schuetzle
Due By Date: 04/26/2024 05:00 PM Central Time
Q&A Cutoff Date: 03/01/2024 10:40 AM Central Time
Invitation Type: Invitation Only
Assigned Commodities: 952-39 Employment Generating Activities; 918-85 Personnel/Employment Consulting (Human Resources)
Allow Supplier Terms and Conditions: No
Public Responses: No
Display Awardee: Display
Posting Board Status: Published
Event Status: Event Under Review

Section #: Name:

1 Section 1 - 24RFP10212

Do not submit responses through ESM Sourcing; please submit your response as specified in the RFP document.

The Invitation Type for this RFP, designated as "Invitation Only," indicates that vendors who have chosen the applicable NIGP codes for the requested services will receive an autogenerated system email notification. The Invitation Only designation does not impose exclusivity or restrictions on access; it does not limit who can respond. Also, the RFP document is accessible to all interested parties for download via the Central Bid Exchange on OPM's website: <https://sourcing.esmsolutions.com/postingboard/entities/3444a404-3818-494f-84c5-2a850acd7779>.

All vendors are encouraged to download the RFP and submit their proposals following the instructions outlined in the RFP document.

1.0 GENERAL INFORMATION

1.1 PURPOSE OF REQUEST FOR PROPOSAL (RFP)

This RFP is issued to establish a pool of approved for profit businesses to provide employment services to eligible Vocational Rehabilitation (VR) applicants/clients of the Division of Rehabilitation Services and the Division of Service to the Blind and Visually Impaired. Employment services consist of providing situational assessments, assisting individuals in job seeking skills, providing job development, providing job coaching services, and monitoring individuals on the job site. The Vocational Rehabilitation Program authorizes services to various providers to assist individuals with disabilities to obtain competitive integrated employment. Vocational Rehabilitation applicants/clients who are approved for these employment services will choose which employment services provider they want to work with.

1.2 ISSUING OFFICE AND RFP REFERENCE NUMBER

The Department of Human Services/Division of Rehabilitation Services is the issuing office for this document and all subsequent addenda relating to it, on behalf of the State of South Dakota, Department of Human Services/Division of Rehabilitation Services. The reference number for the transaction is RFP # 24RFP10212. This number must be referred to on all proposals, correspondence, and documentation relating to the RFP.

1.3 SCHEDULE OF ACTIVITIES (SUBJECT TO CHANGE)

RFP Publication March 1, 2024

Offeror Questions to be Submitted February 22, 2024; 5 pm CDT

Responses to Offeror Questions April 5, 2024

Proposal Submission April 26, 2024; 5 pm CDT

Oral Presentations/discussions (if required) May 3, 2024

Anticipated Award Decision/Contract Negotiation May 10, 2024

1.4 SUBMITTING YOUR PROPOSAL

All proposals must be completed and received in the Department of Human Services/Division of Rehabilitation Services by the date and time indicated in the Schedule of Activities.

Proposals received after the deadline will be late and ineligible for consideration.

One original copy of the proposal shall be submitted.

All proposals must be signed, in ink, by an officer of the responder, legally authorized to bind the responder to the proposal, and sealed in the form intended by the respondent. Proposals that are not properly signed may be rejected. The sealed envelope should be marked with the appropriate RFP Number and Title. Proposals should be addressed and labeled as follows:

REQUEST FOR PROPOSAL #24RFP10212
PROPOSAL DUE: April 26, 2024
DEPARTMENT OF HUMAN SERVICES
Attention: BERNIE GRIMME
3800 E. Hwy 34
C/O 500 E. Capitol Ave.
Pierre, SD 57501

No proposal shall be accepted from, or no contract or purchase order shall be awarded to any person, firm or corporation that is in arrears upon any obligations to the State of South Dakota, or that otherwise may be deemed irresponsible or unreliable by the State of South Dakota.

Terms and Conditions

ESM Sourcing Terms

None

General Terms and Conditions

None

Event Specific Terms and Conditions

See attached RFP Document.