

Entity Name: South Dakota State Government
Event Number: 10264
Event ID: 24RFP24-0901001-022
Event Name: Department of Health Strategic Planning
Requested By: Missy Schuetzle
Created By: Missy Schuetzle
Due By Date: 04/05/2024 05:00 PM Central Time
Q&A Cutoff Date: 02/23/2024 11:32 AM Central Time
Invitation Type: Invitation Only
Assigned Commodities: 918-90 Strategic Technology Planning and Consulting Services
Allow Supplier Terms and Conditions: No
Public Responses: No
Display Awardee: Display
Posting Board Status: Published
Event Status: Event Under Review

Section #: Name:

1 Section 1 - 24RFP24-0901001-022

"Response to Offeror Questions" document attached.

Do not submit responses through ESM Sourcing; please submit your response as specified in the RFP document.

The Invitation Type for this RFP, designated as "Invitation Only," indicates that vendors who have chosen the applicable NIGP codes for the requested services will receive an autogenerated system email notification. The Invitation Only designation does not impose exclusivity or restrictions on access; it does not limit who can respond. Also, the RFP document is accessible to all interested parties for download via the Central Bid Exchange on OPM's website: <https://sourcing.esmsolutions.com/postingboard/entities/3444a404-3818-494f-84c5-2a850acd7779>.

All vendors are encouraged to download the RFP and submit their proposals following the instructions outlined in the RFP document.

1.0 GENERAL INFORMATION

1.1 PURPOSE OF REQUEST FOR PROPOSAL (RFP)

The purpose of this Request for Proposal (RFP) is to engage an entity to lead the South Dakota Department of Health (SDDOH) through a strategic planning process that will lead to the development of a strategic plan for the next three years. The strategic plan will utilize existing data assessments and plans including the State Health Assessment (SHA) (<https://doh.sd.gov/media/ismiygr/sha-final.pdf>), the upcoming State Health Improvement Plan (SHIP), the SDDOH performance measures approved by the Legislature's Government Operations and Audit Committee (<https://mylrc.sdslegislature.gov/api/Documents/252153.pdf>), as well as information gathered by the successful vendor through an internal SWOT analysis and external environmental scans. The strategic plan must comply with the requirements of the Public Health Accreditation Board Standards & Measures for Initial Accreditation, Domain 10, Standard 10.1 (<https://phaboard.org/wp-content/uploads/Standards-Measures-Initial-Accreditation-Version-2022.pdf>).

1.2 ISSUING OFFICE AND RFP REFERENCE NUMBER

The Office of the Secretary is the issuing office for this document and all subsequent addenda relating to it, on behalf of the State of South Dakota, SDDOH. The reference number for the transaction is RFP #24-0901001-022. This number must be referred to on all proposals, correspondence, and documentation relating to the RFP.

1.3 LETTER OF INTENT

All interested offerors must submit a Letter of Intent to respond to this RFP. The letter of intent should be received in the SDDOH by no later than March 1, 2024.

The Letter of Intent may be submitted to Susan Sporrer via email at susan.sporrer@state.sd.us. Please place the following in the subject line of your email: "Letter of Intent for RFP 24-0901001-022".

1.4 SCHEDULE OF ACTIVITIES (SUBJECT TO CHANGE)

RFP Publication February 23, 2024
Letter of Intent to Respond Due March 1, 2024
Offeror Questions Due March 8, 2024
Responses to Offeror Questions March 15, 2024
Proposal Submission April 5, 2024
Anticipated Award Decision/Contract Negotiation April 12, 2024

1.5 SUBMITTING YOUR PROPOSAL

All proposals must be completed and received in the SDDOH by the date and time indicated in the Schedule of Activities.

Proposals received after the deadline will be late and ineligible for consideration.

The bidder shall submit one electronic original of the proposal to Susan Sporrer via email at susan.sporrer@state.sd.us. Please place the following in the subject line of your email: "Proposal for RFP 24-0901001-022".

All proposals must be signed by an officer of the responder legally authorized to bind the responder to the proposal on the form intended by the respondent. For the electronic original, an electronic signature may be provided. Proposals that are not properly signed may be rejected.

No proposal shall be accepted from, or no contract or purchase order shall be awarded to any person, firm or corporation that is in arrears upon any obligations to the State of South Dakota, or that otherwise may be deemed irresponsible or unreliable by the State of South Dakota.

Terms and Conditions

ESM Sourcing Terms

None

General Terms and Conditions

None

Event Specific Terms and Conditions

See attached RFP Document