

Entity Name: South Dakota State Government
Event Number: 10474
Event ID: 24RFP24-0903001-020
Event Name: TRAIN Coordinator
Requested By: Missy Schuetzle
Created By: Missy Schuetzle
Due By Date: 04/10/2024 04:00 PM Central Time
Q&A Cutoff Date: 03/05/2024 2:44 PM Central Time
Invitation Type: Invitation Only
Assigned Commodities: 209-67 Professional: Hospital/Pharmacy, Legal, Computer Training, etc.
Allow Supplier Terms and Conditions: No
Public Responses: No
Display Awardee: Display
Posting Board Status: Published
Event Status: Event Under Review

Section #: Name:

1 Section 1 - 24RFP24-0903001-020

Do not submit responses through ESM Sourcing; please submit your response as specified in the RFP document.

The Invitation Type for this RFP, designated as "Invitation Only," indicates that vendors who have chosen the applicable NIGP codes for the requested services will receive an autogenerated system email notification. The Invitation Only designation does not impose exclusivity or restrictions on access; it does not limit who can respond. Also, the RFP document is accessible to all interested parties for download via the Central Bid Exchange on OPM's website: <https://sourcing.esmsolutions.com/postingboard/entities/3444a404-3818-494f-84c5-2a850acd7779>.

All vendors are encouraged to download the RFP and submit their proposals following the instructions outlined in the RFP document.

1.0 GENERAL INFORMATION

1.1 PURPOSE OF REQUEST FOR PROPOSAL (RFP)

The South Dakota Department of Health (SD DOH) is seeking a qualified individual to fulfill the role of TRAIN Affiliate Site Supervisor. TRAIN is a national learning network use by the SD DOH that provides thousands of quality training opportunities across the SD DOH who are charged with protecting and improving the public's health.

The Public Health Foundation (PHF) TRAIN Learning Network brings together agencies and organizations in the public health, healthcare, and preparedness sectors to disseminate, track, and share trainings for the health workforce on a centralized training platform.

1.2 ISSUING OFFICE AND RFP REFERENCE NUMBER

The Division of Licensure and Accreditation is the issuing office for this document and all subsequent addenda relating to it, on behalf of the State of South Dakota, Department of Health. The reference number for the transaction is RFP #24-0903001-020. This number must be referred to on all proposals, correspondence, and documentation relating to the RFP.

1.3 LETTER OF INTENT

All interested offerors must submit a Letter of Intent to respond to this RFP.

The letter of intent should be received by email to Mariah.Pokorny@state.sd.us by no later than March 13th, 2024.

Please place the following in the subject line of your email: "Letter of Intent for RFP 24-0903001-020".

1.4 SCHEDULE OF ACTIVITIES (SUBJECT TO CHANGE)

RFP Publication March 6th, 2023

Letter of Intent to Respond Due March 13th, 2024 by 4pm CT

Offeror Questions Due March 20th, 2024 by 4pm CT

Responses to Offeror Questions March 27th, 2024

Proposal Submission April 10th 2024 by 4pm CT

Anticipated Award Decision/Contract Negotiation May 1st , 2024

1.5 SUBMITTING YOUR PROPOSAL

All proposals must be completed and received by email to Mariah.Pokorny@state.sd.us by the date and time indicated in the Schedule of Activities.

Proposals received after the deadline will be late and ineligible for consideration.

Terms and Conditions

ESM Sourcing Terms

None

General Terms and Conditions

None

Event Specific Terms and Conditions

See attached RFP document.