

**Entity Name:** South Dakota State Government  
**Event Number:** 10849  
**Event ID:** 24RFP10849  
**Event Name:** Windmill Hazardous Fuels Reduction Project  
**Requested By:** Missy Schuetzle  
**Created By:** Missy Schuetzle  
**Due By Date:** 05/31/2024 04:30 PM Central Time  
**Q&A Cutoff Date:** 04/22/2024 2:44 PM Central Time  
**Invitation Type:** Invitation Only  
**Assigned Commodities:** 947-52 Harvesting Services, Forest  
**Allow Supplier Terms and Conditions:** No  
**Public Responses:** No  
**Display Awardee:** Display  
**Posting Board Status:** Published  
**Event Status:** Ready for Responses

**Section #: Name:**

**1 Section 1 - 24RFP10849**

Do not submit responses through ESM Sourcing; please submit your response as specified in the RFP document.

The Invitation Type for this RFP, designated as "Invitation Only," indicates that vendors who have chosen the applicable NIGP codes for the requested services will receive an autogenerated system email notification. The Invitation Only designation does not impose exclusivity or restrictions on access; it does not limit who can respond. Also, the RFP document is accessible to all interested parties for download via the Central Bid Exchange on OPM's website: <https://sourcing.esmsolutions.com/postingboard/entities/3444a404-3818-494f-84c5-2a850acd7779>.

All vendors are encouraged to download the RFP and submit their proposals following the instructions outlined in the RFP document.

**1.0 GENERAL INFORMATION**

**1.1 PURPOSE OF REQUEST FOR PROPOSAL (RFP)**

The purpose of this RFP is to solicit proposals from qualified contractors to perform hazardous fuels reduction treatment on approximately 88.25 acres of property located near Rapid City, SD, Section 1S Township 7E Range 16. SDWF contracts may be entered into with more than one contractor as a result of this RFP.

**1.2 ISSUING OFFICE AND RFP REFERENCE NUMBER**

SDWF is the issuing office for this document and all subsequent addenda relating to it. The reference number for the transaction is RFP #24RFP10849. This number must be referred to on all proposals, correspondence, and documentation relating to the RFP.

**1.3 SCHEDULE OF ACTIVITIES (SUBJECT TO CHANGE)**

**RFP Publication 4/22/2024**

**Site Visit 5/2/2024**

**Site Visit 5/9/2024**

**Deadline for Submission of Written Inquiries 5/17/2024**

**Responses to Vendor Questions 5/24/2024**

**Proposal Submission 5/31/2024 at 3:30 PM MDT**

**Anticipated Award Decision/Contract Negotiation 6/4/2024**

**1.4 SITE VISITS**

Site visits allow for a more accurate proposal to be submitted. Site visits will be held on the designated dates listed above with the Wildland Urban Interface (WUI) Technician, or designee, and contractor. All requests for site visits must be directed to the WUI Technician at 605.394.5203 or [adam.fritz@state.sd.us](mailto:adam.fritz@state.sd.us) and must be received a minimum two days prior to the proposed meeting date.

**1.5 SUBMITTING YOUR PROPOSAL**

All proposals must be completed and received by SDWF by the date and time indicated in the Schedule of Activities.

Proposals received after the deadline will be marked late and ineligible for consideration.

An original and 3 identical copies of the proposal shall be submitted. Proposals must be received by the WUI Technician no later than 3:30 PM MDT on 5/31/2024.

All proposals must be signed, in ink or a certified digital signature, by an officer of the responder, legally authorized to bind the responder to the proposal, and sealed in the form intended by the respondent. Proposals that are not properly signed may be rejected. Proposals may be sent via email

to SD\_WFFuels@stateofsouthdakota.onmicrosoft.com. Emailed proposals must have the following subject line: Sealed Proposal Enclosed RFP#24RFP10849. Emailed proposals must be in PDF format. If submitting the proposal via mail, the sealed envelope must be marked with the appropriate RFP Number and Title. The words "Sealed Proposal Enclosed" must be prominently denoted on the outside of the shipping container. Proposals must be addressed and labeled as follows:

**REQUEST FOR PROPOSAL #24RFP10849**  
**OPENING DATE 5/31/2024**  
**Adam Fritz**  
**South Dakota Department of Public Safety**  
**Wildland Fire**  
**3305 W South Street**  
**Rapid City, SD 57702**

No proposal shall be accepted from, or no contract or purchase order shall be awarded to any person, firm or corporation that is in arrears upon any obligations to the State of South Dakota, or that otherwise may be deemed irresponsible or unreliable by the Secretary of Public Safety.

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## Terms and Conditions

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### ESM Sourcing Terms

None

### General Terms and Conditions

None

### Event Specific Terms and Conditions

See attached documents.