

**Entity Name:** South Dakota State Government

**Event Number:** 10873

**Event ID:** 24RFPSDSU04252024

**Event Name:** South Dakota State University Student Pharmacy

**Requested By:** Missy Schuetzle

**Created By:** Missy Schuetzle

**Due By Date:** 05/20/2024 10:00 AM Central Time

**Q&A Cutoff Date:** 04/25/2024 2:17 PM Central Time

**Invitation Type:** Invitation Only

**Assigned Commodities:** 465-75 Pharmacy Equipment and Accessories; 208-66 Professional: Computer Training, Hospital/Pharmacy, Legal, etc.

**Allow Supplier Terms and Conditions:** No

**Public Responses:** No

**Display Awardee:** Display

**Posting Board Status:** Published

**Event Status:** Ready for Responses

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**Section #: Name:**

**1 Section 1 - 24RFPSDSU04252024**

Do not submit responses through ESM Sourcing; please submit your response as specified in the RFP document.

The Invitation Type for this RFP, designated as "Invitation Only," indicates that vendors who have chosen the applicable NIGP codes for the requested services will receive an autogenerated system email notification. The Invitation Only designation does not impose exclusivity or restrictions on access; it does not limit who can respond. Also, the RFP document is accessible to all interested parties for download via the Central Bid Exchange on OPM's website: <https://sourcing.esmsolutions.com/postingboard/entities/3444a404-3818-494f-84c5-2a850acd7779>.

All vendors are encouraged to download the RFP and submit their proposals following the instructions outlined in the RFP document.

1.0

GENERAL INFORMATION

1.1

PURPOSE OF REQUEST FOR PROPOSAL (RFP)

South Dakota State University (SDSU) is seeking an external partner to provide pharmaceutical services to the student population on the SDSU campus in Brookings, SD through the pharmacy in the Miller Wellness Center. The pharmacy serves a critical need for students attending SDSU needing prescriptions and over-the-counter medications. Located within the Student Health and Counseling Clinic, the pharmacy is ideally placed to capture traffic from students utilizing the medical services within the clinic. The pharmacy is limited to serving the needs of enrolled students at SDSU.

1.2

ISSUING OFFICE AND RFP REFERENCE NUMBER

The SDSU Purchasing Office is the issuing office for this document and all subsequent addenda relating to it, on behalf of South Dakota State University, Miller Wellness Center. The reference number for the transaction is RFP #SDSU04252024. This number must be referred to on all proposals, correspondence, and documentation relating to the RFP.

1.3

SCHEDULE OF ACTIVITIES (SUBJECT TO CHANGE)

**RFP Publication April 25, 2024**

**Offeror Questions Due May 3, 2024 at 9:00am**

**Responses to Offeror Questions May 9, 2024 at 5:00pm**

**Proposal Submission May 20, 2024 at 10:00am**

**Anticipated Award Decision/Contract Negotiation May 31, 2024**

1.4 SUBMITTING YOUR PROPOSAL

All proposals must be completed and received in the SDSU Purchasing Office via email to Karen Bravek, SDSU Purchasing Manager at [Karen.Bravek@sdstate.edu](mailto:Karen.Bravek@sdstate.edu) by the date and time indicated in the Schedule of Activities. Proposals received after the deadline will be late and ineligible for consideration. The proposal submission email MUST have a subject line that includes the appropriate RFP Number and Open Date.

Example:

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REQUEST FOR PROPOSAL #SDSU04252024 Opening May 20,2024

This information is the ONLY information that should appear in the Subject Line of your email. Any other information could cause your bid to be rejected.

All proposals must be signed by an officer of the responder, legally authorized to bind the responder to the proposal. Proposals that are not properly signed may be rejected.

No proposal shall be accepted from, or no contract or purchase order shall be awarded to any person, firm or corporation that is in arrears upon any obligations to SDSU/State of South Dakota, or that otherwise may be deemed irresponsible or unreliable by SDSU or the State of South Dakota.

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**Terms and Conditions**

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**ESM Sourcing Terms**

None

**General Terms and Conditions**

None

**Event Specific Terms and Conditions**

See attached document