

Entity Name: South Dakota State Government
Event Number: 11509
Event ID: 24RFP11509
Event Name: Literacy Grant Project Evaluation Services
Requested By: Missy Schuetzle
Created By: Missy Schuetzle
Due By Date: 10/31/2024 05:00 PM Central Time
Q&A Cutoff Date: 10/10/2024 9:27 AM Central Time
Invitation Type: Invitation Only

Assigned Commodities: 924-19 Educational Research Services; 918-06 Administrative Consulting; 961-02 Administrative Services, All Kinds (Incl. Clerical, Secretarial Services, etc.)

Allow Supplier Terms and Conditions: No
Public Responses: No
Display Awardee: Display
Posting Board Status: Expired
Event Status: Event Under Review

Section #: Name:

1 Section 1 - 24RFP11509

"Response to Offeror Questions" document attached.

Do not submit responses through ESM Sourcing; please submit your response as specified in the RFP document.

The Invitation Type for this RFP, designated as "Invitation Only," indicates that vendors who have chosen the applicable NIGP codes for the requested services will receive an autogenerated system email notification. The Invitation Only designation does not impose exclusivity or restrictions on access; it does not limit who can respond. Also, the RFP document is accessible to all interested parties for download via the Central Bid Exchange on OPM's website: <https://sourcing.esmsolutions.com/postingboard/entities/3444a404-3818-494f-84c5-2a850acd7779>.

All vendors are encouraged to download the RFP and submit their proposals following the instructions outlined in the RFP document.

1. General Information

1.1 Purpose of this Request for Proposal ("RFP")

The South Dakota Department of Education's Division of Learning and Instruction("State") seeks a qualified vendor to provide professional services on behalf of the State of South Dakota ("Consultant") for the purpose of providing project evaluation services for the Elevating Literacy Across South Dakota grant as further specified in Section 2 below.

The Consultant will review all requirements of the RFP and provide a proposal by the deadline listed below. The Consultant will also provide supporting documentation on qualifications and experience to the State.

1.2 Schedule of Activities

RFP Publication 10/10/2024

Deadline for Submission of Written Inquiries 10/17/2024 by 5:00 PM CT

Responses to Consultant Questions 10/24/2024 by 5:00 PM CT

Proposal Submission Deadline 10/31/2024 5:00 PM CT

Anticipated Award /Contract Negotiation November 2024

Contract Start Date November 2024

1.3 Proposal Submission

All proposals must be completed and received by the date and time indicated in the Schedule of Activities.

Proposals received after the deadline will be late and ineligible for consideration.

An electronic copy of the proposal shall be submitted. Consultants shall submit to Rochelle Kenzy via email at Rochelle.Kenzy@state.sd.us. Please place the following in the subject line of your email: "RFP Proposal for RFP# 24RFP11508".

All proposals must be signed, in ink, by an officer of the responder, legally authorized to bind the responder to the proposal, and sealed in the form intended by the respondent. Proposals that are not properly signed may be rejected. The sealed envelope must be marked with the appropriate RFP Number and Title. The words "Sealed Proposal Enclosed" must be prominently denoted on the outside of the shipping container. Proposals must be addressed and labeled as follows:

REQUEST FOR PROPOSAL #24RFP11509
BUYER ROCHELLE KENZY
DEPARTMENT OF EDUCATION
800 GOVERNORS DRIVE
PIERRE SD 57501-2235

Proposals may be modified or withdrawn by the Consultant prior to the established due date and time. No oral, telephonic, telegraphic or facsimile responses or modifications to proposals will be considered.

Terms and Conditions

ESM Sourcing Terms

None

General Terms and Conditions

None

Event Specific Terms and Conditions

See attached documents.