

Entity Name: South Dakota State Government
Event Number: 11641
Event ID: 24RFP11641
Event Name: Cutaway Vehicle Procurement
Requested By: Missy Schuetzle
Created By: Missy Schuetzle
Due By Date: 01/24/2025 02:00 PM Central Time
Q&A Cutoff Date: 10/11/2024 11:16 AM Central Time
Invitation Type: Invitation Only
Assigned Commodities: 071-77 Specialty Vehicles
Allow Supplier Terms and Conditions: No
Public Responses: No
Display Awardee: Display
Posting Board Status: Expired
Event Status: No Award

Section #: Name:

1 Section 1 - 24RFP11641

Addendum #2: Two documents attached.

Addendum #1: Due date has been extended until January 24, 2025 at 2:00 p.m.

Do not submit responses through ESM Sourcing; please submit your response as specified in the RFP document.

The Invitation Type for this RFP, designated as "Invitation Only," indicates that vendors who have chosen the applicable NIGP codes for the requested services will receive an autogenerated system email notification. The Invitation Only designation does not impose exclusivity or restrictions on access; it does not limit who can respond. Also, the RFP document is accessible to all interested parties for download via the Central Bid Exchange on OPM's website: <https://sourcing.esmsolutions.com/postingboard/entities/3444a404-3818-494f-84c5-2a850acd7779>.

All vendors are encouraged to download the RFP and submit their proposals following the instructions outlined in the RFP document.

1.1 SPONSORING AGENCY

The Office of Air, Rail, and Transit of the South Dakota Department of Transportation (SDDOT) is the issuing office for this document and all subsequent addenda relating to it. Unless the names of specific agencies are needed for clarity, the term "State" in this RFP refers to the SDDOT, other selected State of South Dakota agencies, or the South Dakota state government. However, SDDOT will be the coordinating agency for all matters related to any agreement resulting from this RFP.

SDDOT provides services without regard to race, color, gender, religion, national origin, age, or disability, according to the provisions contained in South Dakota Codified Law (SDCL) 20-13, Title VI of the Civil Rights Act of 1964, the Rehabilitation Act of 1973, as amended, the Americans with Disabilities Act of 1990 and Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, 1994. Any person who has questions concerning this policy or believes he or she has been discriminated against should contact the Department's Civil Rights Office at (605)773-3540.

1.2 PURPOSE OF REQUEST FOR PROPOSAL

SDDOT seeks vendors with the necessary experience, knowledge, and qualifications to manufacture and deliver vehicles per the terms and conditions outlined in the Request for Proposal RFP Number.

This procurement may award multiple contracts with multiple vendors. If applicable, proposals are invited to bid on one, several, or all the vehicles and fuel types.

Specifically, the SDDOT is requesting the following types of Cutaway Vehicles.

- 12 + 2 Front lift
- 12 + 2 Rear Lift
- 14 + 2 Front Lift
- 14 + 2 Rear Lift
- 16 + 2 Rear Lift
- 20 + 2 Front Lift
- 20 + 2 Rear Lift
- 24 + 2 Front Lift
- 24 + 2 Rear Lift

•30 Passenger

Rolling stock is being purchased to replace existing vehicles that have exceeded their useful life and need replacement and add vehicles to expand existing fleets. The end recipients of the vehicles will be primarily rural public transportation or specialized transportation providers throughout South Dakota, but they could also be in other approved states.

1.3 PROPOSER ELIGIBILITY

SDDOT solicits proposals from vendors with demonstrated capability and experience in manufacturing and supplying vehicles for transit agencies.

No proposal will be accepted, and no contract will be awarded to any person, firm, or corporation in arrears on any obligations to the State of South Dakota or that may otherwise be deemed irresponsible or unreliable by the State of South Dakota.

Before executing a contract, the offeror must be registered with the South Dakota Secretary of State to conduct business within the State. Important: All vendors submitting proposals must have a Unique Entity Identifier (UEI) and be registered on SAM.gov. Provide a UEI to ensure you are considered. Please allow up to 3 weeks for SAM.gov processing. You must be registered in SAM.gov and have a UEI before the award date to be eligible for the award. Registering on SAM.gov is FREE. For information on registering for SAM.gov, please click here: <https://sam.gov/content/home>

1.4 PROPOSAL PROCESS

1.4.1 Procurement Schedule

This procurement will follow the schedule defined in the following table.

RFP Publication October 11, 2024

Deadline for submission of written inquiries October 31, 2024, 5:00 PM Central

SDDOT responses to vendor questions and /or SDDOT addenda November 8, 2024, 5:00 PM Central

Proposal submission to SDDOT November 26, 2024, 2 pm CT

Evaluation of proposals to determine shortlist (if required) December 13, 2024, 5:00 PM Central

Demonstrations, presentations, discussions (if required) December 20, 2024

Contract award January 10, 2025

1.4.2 Request for Proposal

This document constitutes the complete RFP for this project. The RFP reference number 24RFP11641 must be referred to on all proposals, correspondence, and documentation relating to this RFP.

1.3.3 Vendor Inquiries

Vendors and their agents (including subcontractors, employees, consultants, or anyone acting on their behalf) may email inquiries concerning this RFP to obtain clarification of requirements. All inquiries will be accepted before the date and time indicated in the Procurement Schedule.

Questions must be sent to brenda.sharkey@state.sd.us by e-mail with the "RFP Number." Vendors and their agents may not otherwise contact SDDOT regarding this RFP during the solicitation and evaluation process. Inappropriate contact is grounds for suspension or exclusion from this procurement.

The SDDOT will respond to Vendors' inquiries (if required) by email. All inquiries and the State's response will be posted on the state's procurement system and SDDOT website.

Vendors will be notified on the state's procurement system and SDDOT website regarding any modifications to this RFP. Vendors may not rely on any other written or verbal statements that alter any specification, term, or condition of this RFP.

1.3.4 Proposal Submission

The SDDOT must receive all proposals by the date and time indicated in the Schedule of Activities. Proposals received after the deadline will be late and ineligible for consideration.

Proposals must be signed in ink by an officer of the Vendor legally authorized to bind the Vendor to the proposal. They must also be appropriately signed to be accepted.

The Vendor must submit an original hard copy (marked clearly as such), two hard copies, and a flash drive of the proposal. Vendors may not send the electronic copy of the proposal via email. In case of any discrepancies, SDDOT will consider the original in evaluating the Proposal, and the electronic version is provided for the SDDOT's administrative convenience only.

The cost proposal must be in a separate sealed envelope labeled "Cost Proposal" and marked with the RFP number and title. "Sealed Proposal Enclosed" must be prominently displayed outside the shipping container.

Proposals shall be submitted in four separately sealed packages identified below. Each package shall be marked as specified below and contain all the proposal documents for which the package must be marked. It shall include no other documents. These exact requirements shall apply to any best and final offers that may be requested.

Proposals should be labeled in capital letters as follows:

REQUEST FOR PROPOSAL #: 24RFP11641
PROPOSAL DUE: November 26, 2024, at 2:00 PM CENTRAL TIME
BUYER: JACK DOKKEN
PROGRAM MANAGER
SD DEPARTMENT OF TRANSPORTATION
OFFICE OF AIR, RAIL, AND TRANSIT
700 E. BROADWAY AVENUE
PIERRE, SD 57501

CERTIFICATION OF NO STATE LEGISLATOR INTEREST

Offeror (i) understands neither a state legislator nor a business in which a state legislator has an ownership interest may be directly or indirectly interested in any contract with the State that was authorized by any law passed during the term for which that legislator was elected, or within one year thereafter, and (ii) has read South Dakota Constitution Article 3, Section 12 and has had the opportunity to seek independent legal advice on the applicability of that provision to any Agreement entered into as a result of this RFP. By signing an Agreement pursuant to this RFP, Offeror hereby certifies that the Agreement is not made in violation of the South Dakota Constitution Article 3, Section 12.

Terms and Conditions

ESM Sourcing Terms

None

General Terms and Conditions

None

Event Specific Terms and Conditions

See attached document