

Entity Name: South Dakota State Government
Event Number: 11673
Event ID: 24RFP-25-0904006-007
Event Name: Injury Prevention Data Abstractor
Requested By: Missy Schuetzle
Created By: Missy Schuetzle
Due By Date: 11/18/2024 05:00 PM Central Time
Q&A Cutoff Date: 10/17/2024 12:29 PM Central Time
Invitation Type: Invitation Only
Assigned Commodities: 208-37 Database Software
Allow Supplier Terms and Conditions: No
Public Responses: No
Display Awardee: Display
Posting Board Status: Expired
Event Status: Event Under Review

Section #: Name:

1 Section 1 - 24RFP-25-0904006-007

Do not submit responses through ESM Sourcing; please submit your response as specified in the RFP document.

The Invitation Type for this RFP, designated as "Invitation Only," indicates that vendors who have chosen the applicable NIGP codes for the requested services will receive an autogenerated system email notification. The Invitation Only designation does not impose exclusivity or restrictions on access; it does not limit who can respond. Also, the RFP document is accessible to all interested parties for download via the Central Bid Exchange on OPM's website: <https://sourcing.esmsolutions.com/postingboard/entities/3444a404-3818-494f-84c5-2a850acd7779>.

All vendors are encouraged to download the RFP and submit their proposals following the instructions outlined in the RFP document.

1.0 GENERAL INFORMATION

1.1 PURPOSE OF REQUEST FOR PROPOSAL (RFP)

The South Dakota Department of Health (SDDOH), Office of Injury, Violence and Overdose Prevention has been awarded funds for the National Violent Death Reporting System (NVDRS) and is looking to establish a contract with an organization for an Injury Prevention Data Abstractor. The South Dakota Violent Death Reporting System (SD-VDRS) is a Centers for Disease Control and Prevention (CDC) surveillance system that monitors and collects information on violent deaths in South Dakota. The SD-VDRS links data on violent deaths from multiple sources into an anonymous database. These sources include state and local medical examiners, coroners, law enforcement, toxicology, and vital statistics records. SD-VDRS collects information on violent deaths, including homicides, suicides, deaths of undetermined intent, unintentional firearm deaths, legal intervention, and terrorism. The SD-VDRS provides detailed information on circumstances precipitating violent deaths, combines information across multiple data sources, comprehensively describes violent deaths, and links multiple deaths that are related to one another with the goal of reducing violent deaths in South Dakota. The main purpose of this position is to conduct data abstraction and support injury prevention activities for the SD-VDRS and Sudden Unintentional Drug Overdose System (SUDORS). This position is responsible for the timely collection and abstraction of specific information and circumstances surrounding these deaths. This position also participates in data validation activities to ensure timely data collection in accordance with the SD-VDRS data collection schedule.

1.2 ISSUING OFFICE AND RFP REFERENCE NUMBER

The Office of Injury, Violence and Overdose Prevention is the issuing office for this document and all subsequent addenda relating to it, on behalf of the State of South Dakota, Department of Health. The reference number for the transaction is RFP #25-0904006-007. This number must be referred to on all proposals, correspondence, and documentation relating to the RFP.

1.3 SCHEDULE OF ACTIVITIES (SUBJECT TO CHANGE)

RFP Publication October 17, 2024

Offeror Questions Due October 24, 2024 at 5:00 PM CT

Responses to Offeror Questions October 31, 2024 at 5:00 PM CT

Proposal Submission November 18, 2024 at 5:00 PM CT

Anticipated Award Decision/Contract Negotiation December 31, 2024

1.4 SUBMITTING YOUR PROPOSAL

All proposals must be completed and received in the South Dakota Department of Health, Office of Injury, Violence and Overdose Prevention by the date and time indicated in the Schedule of Activities.

Proposals received after the deadline will be late and ineligible for consideration.

The bidder has two options to submit proposals.

1. The bidder may submit one electronic original of the proposal and one paper copy of the proposal to be received by the Department no later than five days of the date and time indicated in the Schedule of Activities.
2. The bidder may submit one original paper copy and 5 copies of the proposal by the date and time indicated in the Schedule of Activities.

All proposals must be signed by an officer of the responder legally authorized to bind the responder to the proposal on the form intended by the respondent. If the bidder chooses to submit an electronic copy, an electronic signature may be provided. Proposals that are not properly signed may be rejected. The sealed envelope should be marked with the appropriate RFP Number and Title. Proposals should be addressed and labeled as follows:

REQUEST FOR PROPOSAL #25-0904006-007

PROPOSAL DUE NOVEMBER 18, 2024 BY 5:00 PM CT

STATE PO C ALLY GROSS, INJURY PREVENTION COORDINATOR

4101 WEST 38TH STRETT, SUITE 102

SIOUX FALLS, SD 57106

No proposal shall be accepted from, or no contract or purchase order shall be awarded to any person, firm or corporation that is in arrears upon any obligations to the State of South Dakota, or that otherwise may be deemed irresponsible or unreliable by the State of South Dakota.

Terms and Conditions

ESM Sourcing Terms

None

General Terms and Conditions

None

Event Specific Terms and Conditions

See attached document.