

Entity Name: South Dakota State Government
Event Number: 11736
Event ID: 24RFI11736
Event Name: SDDL R Boards & Commissions License, Inspect, Audit & Permitting System
Requested By: Missy Schuetzle
Created By: Missy Schuetzle
Due By Date: 11/29/2024 11:59 PM Central Time
Q&A Cutoff Date: 10/21/2024 2:38 PM Central Time
Invitation Type: Invitation Only
Assigned Commodities: 946-20 Auditing; 206-25 Computer Systems, Digital
Allow Supplier Terms and Conditions: No
Public Responses: No
Display Awardee: Display
Posting Board Status: Expired
Event Status: Event Under Review

Section #: Name:

1 Section 1 - 24RFI11736

"Response to Offeror Questions" document attached.

Addendum #1: The timeframe and schedule of activities has been updated.

Do not submit responses through ESM Sourcing; please submit your response as specified in the RFP document.

The Invitation Type for this RFP, designated as "Invitation Only," indicates that vendors who have chosen the applicable NIGP codes for the requested services will receive an autogenerated system email notification. The Invitation Only designation does not impose exclusivity or restrictions on access; it does not limit who can respond. Also, the RFP document is accessible to all interested parties for download via the Central Bid Exchange on OPM's website: <https://sourcing.esmsolutions.com/postingboard/entities/3444a404-3818-494f-84c5-2a850acd7779>.

All vendors are encouraged to download the RFP and submit their proposals following the instructions outlined in the RFP document.

Objectives and Purpose

The State of South Dakota Department of Labor and Regulation (SDDL R) is seeking planning information from potential providers/vendors for a modernized Professional Licensing, Inspection, and Permitting System for a gradually expansive licensing system for a variety of Boards and Commissions (B&Cs) under the purview and administration of SDDL R. This request for information (RFI) is intended to gather information on industry approaches and solutions to develop, operate, and support a modernized Licensing, Inspection, and Permitting system from vendors with proven experience in the professional licensing industry. The information gathered through this process will be used for SDDL R B&C licensing modernization planning purposes and may be used in the development of a request for proposal (RFP) soliciting vendors to assist the State in implementing a licensing, inspection, and permitting modernization solution, hereafter referred to as "licensing" for SDDL R Boards and Commissions.

Responses will be reviewed by SDDL R and SD Bureau of Information and Telecommunications (BIT) staff. Respondents providing clear, concise information may be invited to make oral presentations to staff members. Presentations may be requested to be held via telephone or visual electronic conferencing. It is possible some respondents will not be invited due to logistical and time constraints.

This RFI is designed to:

- Identify technology that may provide new or improved licensing software benefits;
- Gather preliminary cost estimates to assess the scope and size of the project;
- Invite respondents to demonstrate their products/services; and
- Enable state staff members to see licensing systems or prototypes.

Disclaimers

This RFI is issued solely for information and planning purposes and does not constitute a solicitation for bid. This RFI should not be seen as intent, commitment, or promise to acquire services, supplies, or solutions offered. No contract may be assumed resulting from any response to this RFI.

SDDL R and/or BIT will not pay for any information herein requested nor is it liable for any cost incurred by the vendor. The information gathered through this process may be used in the development of future documents. SDDL R and/or BIT do not guarantee this will occur.

All information included in this RFI is confidential and only for the recipient's knowledge. No proprietary information included in this document or in discussions connected to it may be disclosed to any other party.

Vendor Response

To answer this RFI, please fill in the attached appendices, unless otherwise noted. South Dakota does not have a specified format for vendor response beyond the inclusion of the required forms.

Timeframe and Schedule

The table below illustrates the schedule for this RFI.

RFI Release Date October 21, 2024

Deadline for Vendor Enquiries November 1, 2024 11:59 p.m CDT

Response to Vendor Enquiries November 8, 2024

RFI Response Due Date November 15, 2024 11:59 p.m. CST

Vendor Presentations (Optional) TBD

Submittal Instructions

Send the attached completed Appendix A – RFI Questions in a Word or pdf document (format unchanged) and other product and vendor information by email to both Jodi Aumer and Andrew Szilvasi at Jodi.Aumer@state.sd.us and Andrew.Szilvasi@state.sd.us

Questions Regarding the RFI/Communications

Questions requesting clarification of this RFI must be submitted to Jodi.Aumer@state.sd.us and Andrew.Szilvasi@state.sd.us No telephone inquiries will be accepted.

Terms and Conditions

ESM Sourcing Terms

None

General Terms and Conditions

None

Event Specific Terms and Conditions

See attached document