

**Entity Name:** South Dakota State Government  
**Event Number:** 8205  
**Event ID:** 22RFP8205  
**Event Name:** South Dakota Electric Vehicle Infrastructure Deployment Administration  
**Requested By:** Scott Nelson  
**Created By:** Scott Nelson  
**Due By Date:** 01/13/2023 12:00 PM Central Time  
**Q&A Cutoff Date:** 12/16/2022 9:00 AM Central Time  
**Invitation Type:** Invitation Only  
**Assigned Commodities:** 925-31 Electrical Engineering (Incl. Cogeneration Design Services)  
**Allow Supplier Terms and Conditions:** No  
**Public Responses:** No  
**Display Awardee:** Display  
**Posting Board Status:** Expired  
**Event Status:** Awarded

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**Section #: Name:**

**1 Section 1 - RFP Event**

Do not submit response through ESM Sourcing as this section is for informational purposes only. Please download the solicitation document and follow submittal instructions to respond.

**PURPOSE OF REQUEST FOR PROPOSAL (RFP)**

The Infrastructure Investment and Jobs Act (IIJA) created a new National Electric Vehicle Infrastructure Formula Program (NEVI) to fund the installation of electric vehicle charging infrastructure across the country. The recently approved South Dakota Electric Vehicle Infrastructure Deployment Plan (SD EV Infrastructure Deployment Plan), details the South Dakota Department of Transportation's (SDDOT) desire to utilize a competitive grant program to distribute this funding to entities in compliance with the National Electric Vehicle Infrastructure (NEVI) program. The SD EV Infrastructure Deployment Plan is available at [https://dot.sd.gov/media/documents/EV/SDDOTEVPlan\\_final.pdf](https://dot.sd.gov/media/documents/EV/SDDOTEVPlan_final.pdf).

As such, the SDDOT is looking to procure a consultant that will facilitate the following:

- Development of guidelines for the grant application process.
- Solicitation of grantee applications (Note recommendations will be by the SDDOT's NEVI task force and grantee award will be by the SD Transportation Commission).
- For awarded grantees, monitoring of NEVI compliant station procurement, installation, operation, maintenance and required reporting.
- Ensuring stations are technically and federally compliant with the NEVI program.
- Providing the SDDOT with the necessary data and documents in the format required for annual NEVI reporting.
- Updating the SD EV Infrastructure Deployment Plan as required.
- Assisting the SDDOT with NEVI program public outreach and education.

**ISSUING OFFICE AND RFP REFERENCE NUMBER**

The Department of Transportation is the issuing office for this document and all subsequent addenda relating to it, on behalf of the State of South Dakota. The reference number for the transaction is RFP # 22RFP8205. This number must be referred to on all proposals, correspondence, and documentation relating to the RFP.

**SCHEDULE OF ACTIVITIES (SUBJECT TO CHANGE)**

RFP Publication December 16, 2022  
Offeror Questions Due January 10, 2023  
Proposal Submission 12:00 pm CDT; January 13, 2023  
Anticipated Award Decision/Contract Negotiation January 30, 2023

**SUBMITTING YOUR PROPOSAL**

All proposals must be completed and received in the Department of Transportation, Office of Project Development by the date and time indicated in the Schedule of Activities.

Proposals received after the deadline will be late and ineligible for consideration.

5 identical copies and a PDF of the technical proposal, 1 copy of the cost proposal, and 1 copy of the statement of qualification (if necessary) shall be submitted.

All proposals must be signed, in ink, by an officer of the responder, legally authorized to bind the responder to the proposal, and sealed in the form intended by the respondent. Proposals that are not properly signed may be rejected. The sealed envelope should be marked with the appropriate RFP Number and Title. Proposals should be addressed and labeled as follows:

REQUEST FOR PROPOSAL # 22RFP8205  
PROPOSAL DUE January 13, 2023  
STATE POC Steve Gramm, P.E.  
Department of Transportation, Office of Project Development  
700 E. Broadway Avenue  
Pierre, SD 57501

No proposal shall be accepted from, or no contract or purchase order shall be awarded to any person, firm or corporation that is in arrears upon any obligations to the State of South Dakota, or that otherwise may be deemed irresponsible or unreliable by the State of South Dakota.

Offerors should email inquiries concerning this RFP to obtain clarification of requirements. No inquiries will be accepted after the date and time indicated in the Schedule of Activities (January 10, 2023). Inquiries must be emailed to [steve.gramm@state.sd.us](mailto:steve.gramm@state.sd.us) with the subject line "RFP # 22RFP8205".

The Department of Transportation will respond to offeror's inquiries (if required). All inquiries and the State's response will be posted as received to the webpage [https://dot.sd.gov/projects-studies/projects/special-studies#listItemLink\\_1180](https://dot.sd.gov/projects-studies/projects/special-studies#listItemLink_1180) under the Requests For Proposals dropdown menu by January 11, 2023. Offerors may not rely on any other statements, either of a written or oral nature, that alter any specification or other term or condition of this RFP. Offerors will be notified in the same manner as indicated above regarding any modifications to this RFP.

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## Terms and Conditions

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### ESM Sourcing Terms

None

### General Terms and Conditions

None

### Event Specific Terms and Conditions

Please see the attached RFP documents.