

**Entity Name:** South Dakota State Government

**Event Number:** 8250

**Event ID:** 22IFB8250

**Event Name:** Narrow Body Buses

**Requested By:** Scott Nelson

**Created By:** Scott Nelson

**Due By Date:** 02/09/2023 01:30 PM Central Time

**Q&A Cutoff Date:** 12/13/2022 8:20 AM Central Time

**Invitation Type:** Invitation Only

**Assigned Commodities:** 071-16 Buses Complete, School (Small Vehicle Type); 071-17 Buses and Vans, Prisoner Transport (Incl. Special Components); 071-15 Buses Complete, School (Conventional Type) (See Classes 556 thru 559 for Mass Transit Vehicles); 071-14 Bus Chassis, School; 065-17 Bus Bodies, School

**Allow Supplier Terms and Conditions:** No

**Public Responses:** Yes

**Display Awardee:** Display

**Posting Board Status:** Expired

**Event Status:** Awarded

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**Section #: Name:**

**1 Section 1 - IFB Event**

Do not submit response through ESM Sourcing as this section is for informational purposes only. Please download the solicitation document and follow submittal instructions to respond.

Rolling stock is being purchased for the expansion of services, new services, and the replacement of existing vehicles which have exceeded their useful life and are in need of replacement, and for the addition of vehicles to expand existing fleets. End recipients of the vehicles will be primarily rural public transportation or specialized transportation providers throughout the state of South Dakota but could also be in other approved states.

The following is the solicitation schedule for bidders:

Bidder questions, communications, and requests: No later than 5:00 p.m. CT, January 12, 2023

Responses to bidders' questions, communications, and requests and/or agency addenda: No later than January 26, 2023.

Bid Due Date: 1:30 p.m. CT, February 9, 2023

Bid Opening: 1:30 p.m. CT, February 9, 2023

Bid Award Date: 02/16/2023

**Obtaining the Invitation for Bid Documents:**

Bid documents may be obtained electronically on the SDDOT website under Transportation/Public Transit/Forms and Resources <https://dot.sd.gov/transportation/public-transit/procurement>. Any questions regarding the electronic documents can be directed to Brenda Sharkey at 605.773.8082 or [brenda.sharkey@state.sd.us](mailto:brenda.sharkey@state.sd.us).

**Questions, Clarifications, Alternates, and Omissions:**

All correspondence, communications, and contact regarding any aspect of this IFB must be only with the assigned Transportation Specialist, Brenda Sharkey. Unless otherwise instructed by the Program Manager. Bidders and their representatives must not make any contact with or communicate with any member of the end recipient agency, its employees, or the board of directors regarding any aspect of this solicitation or IFB.

At any time during this procurement up to the time specified in 1.1 Proposed Schedule for the Procurement, bidders may request, in writing, clarification or interpretation of any aspect, a change to any requirement of the IFB, or any addenda to the IFB. Requests may include suggested substitutes for specified items and for any brand names. The words "product, equivalent or equal" herein means any material, furnishing, assembly, manufacturer, brand, trade name, element, item, or similar description, as applicable. Wherever a product is named in the specifications, the phrase "or approved equal" in the opinion of the Office of Air, Rail, and Transit, will be implied throughout the specification, whether specifically noted or not. **Request for Pre-Bid Change/Exception/Approved Equal Form**

Should a bidder find discrepancies or ambiguities in or omissions from the IFB documents, or should the bidder be in doubt as to the meaning, the bidder must request an interpretation in writing within the time frame specified.

If it should appear to a prospective bidder that the performance of the work under the contract, or any matters relating thereto, is not sufficiently described or explained in the IFB documents, or that any conflict or discrepancy exists between different parts of the contract or with any federal, state, local or SD law, ordinance, rule, regulation or other standard or requirement, then the proposed bidder must submit a written request for clarification to the SDDOT within the time period specified above.

If in any of the IFB documents, a manufacturer is unable to meet the specification as written, the vendor may request an exception or alternate to the IFB, in writing, in advance of the bid. Exceptions taken by the bidder must be submitted in advance of the pre-bid question deadline as detailed. The SDDOT will be the sole judge of what constitutes an allowable exception and then only if the basic requirements of the specification are essentially unaltered.

Such written requests must be made to the assigned transportation specialist Brenda Sharkey. The bidder making the request will be responsible for its proper delivery to the SDDOT and must confirm with the transportation specialist. Any request for a change to any requirement of the IFB documents must be fully supported with technical data, test results, or other pertinent information showing evidence that the exception will result in a condition equal to or better than that required by the IFB, without a substantial increase in cost or time requirements.

Prior to submitting bids and when corresponding by email, it is suggested to ensure through verbal or email confirmation that all correspondence, including pictures, links to websites, written questions, and other communications have been received by the Office of Air, Rail, and Transit.

All responses to clarifications or Requests for Pre-Bid Change Exception/Approved Equal Forms will be provided to all prospective bidders. Any clarifications, modifications, approval of alternates, or changes to this solicitation will be published on the SDDOT Public Transit website on the Forms and Resources page at <https://dot.sd.gov/transportation/public-transit/procurement>. It is solely the responsibility of the prospective bidder to monitor the SDDOT Public Transit website for any answers to questions, changes, or addenda.

The SDDOT reserves the right to amend the IFB at any time in accordance with the 1.1 Proposed Schedule for the Procurement. Any amendments to the IFB will be described in written addenda. Addenda will be posted on the SDDOT Public Transit website on the Forms and Resources page at <https://dot.sd.gov/transportation/public-transit/procurement>. It is solely the responsibility of the prospective bidder to monitor the SDDOT Public Transit website for any addenda. Failure of any prospective bidder to receive the addenda will not relieve the bidder from any obligation under the IFB therein. All addendums issued will become part of the IFB. Prospective bidders must acknowledge the receipt of each individual addendum in their bids on the form Acknowledgement of Addenda. Failure to acknowledge in the bid receipt of addenda may at the SDDOT's sole option disqualify the bid. If the agency determines that the addenda may require significant changes in the preparation of bids, the deadline for submitting the bids may be postponed allowing bidders sufficient time to revise their bids. Any new due date will be included in the addenda. Any response that is not confirmed by a written addendum will not be official or binding on the SDDOT. Deviation from the IFB during the bid process or changes to the purchase order or contract resulting from this solicitation will not be allowed unless previously authorized, in writing, only by an addendum to the solicitations or a modification to the purchase order or contract issued by the SDDOT Office of Air, Rail and Transit.

Bids are requested for items as described in the Bid Form. Submit bids on the form included in the IFB. A bid submitted on a form other than the one provided will not be considered. Oral, telephone, email, or fax bids or modifications will not be considered.

Bids must be submitted in a sealed envelope and in accordance with the instructions in this solicitation. The solicitation title "Office of Air, Rail, and Transit "2023 Narrow Body Bus Procurement" and the bid opening date and time should be written in the lower left corner of the envelope.

All responses require the return of the entire completed forms and must be signed by an authorized agent of the bidding firm.

Bids must be submitted to Jack Dokken, Program Manager, SDDOT, Office of Air, Rail and Transit, 700 E. Broadway Avenue, Pierre, South Dakota, 57501, by the following requirements:

Submit bid(s) on the prescribed form(s), furnished in the IFB, with the bidder's full name, address, and signature.

Fill in all blanks on the Bid Form in ink or by typing.

For bid completion, the bidder must state the unit price. The bid must be the net unit price on all items, as explained in the Bid Form.

Manufacturer's name, model, and other information, as requested on the Vehicle Questionnaire.

Submit all required certifications required within the federally required clauses and certifications from the Federal Transit Administration. The federal clauses are enclosed at the end of the vehicle type section.

Submit the bid to the designated place before the time and date specified. Bids received after the specified time will not be opened or considered.

Any previously approved exceptions to the specifications must be noted on the bid specifications sheets and submitted with the Bid Form.

Submit the bid in a sealed envelope bearing on the outside the name of the bidder, address, name, and date of the IFB. If forwarded by US Mail, a sealed envelope containing the bid must be enclosed along with other certifications and other requested documents. A bidder may submit more than one bid or product line; however, each bid must be submitted individually and will be treated as separate bids.

Please see attached solicitation document for detailed Scope of Work and bid requirements.

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## Terms and Conditions

### ESM Sourcing Terms

None

### General Terms and Conditions

None

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**Event Specific Terms and Conditions**

See attached bid documents.