

Entity Name: South Dakota State Government

Event Number: 8365

Event ID: 23RFP8365

Event Name: Forest Inventory & Analysis

Requested By: Scott Nelson

Created By: Scott Nelson

Due By Date: 02/22/2023 05:00 PM Central Time

Q&A Cutoff Date: 01/19/2023 8:35 AM Central Time

Invitation Type: Invitation Only

Assigned Commodities: 958-45 Forestry Management Services (Including Inventory, Monitoring, Extension, Pest Control, etc.)

Allow Supplier Terms and Conditions: No

Public Responses: No

Display Awardee: Display

Posting Board Status: Expired

Event Status: Awarded

Section #: Name:

1 Section 1 - RFP Event

Do not submit response through ESM Sourcing as this section is for informational purposes only. Please download the solicitation document and follow submittal instructions to respond.

PURPOSE OF REQUEST FOR PROPOSAL (RFP)

The South Dakota Department of Agriculture and Natural Resources, Resource Conservation & Forestry Division (SDDANR), has received federal funds from the United States Department of Agriculture Forest Service, Northern Research Station (USFS) for the purpose of surveying 96 Forest Inventory & Analysis (FIA) forest sample plots (P2, P2+, & P3 Soils plots), and 26 Quality Assurance Quality Control plots (QAQC plots).

To accomplish this need, SDDANR is searching for one (1) contractor with 2 years experience in collecting FIA data (preferably in the Northern Research Station Region) to complete the following tasks under the guidance of SDDANR:

A. Survey 55 FIA Phase 2 (P2) plots located across the geographic area of South Dakota using a one or two person crew. This will be done in accordance with the instructions contained in the Northern Research Station, Forest Inventory Analysis National Core Field Guide. The most current version of the National Core Field Guide is version 9.2. No analysis or interpretation of the data is required from the contractor. An online PDF version of the Northern Region FIA National Core Field Guide can be found on the Internet at http://nrs.fs.fed.us/fia/data-collection/The_P2_inventory_work_must_be_completed_and_data_turned_over_to_SDDANR_no_later_than_5:00_p.m._CDT,_Friday_October_13,_2023.

B. Survey 5 FIA Phase 2 Plus plots located across the geographic area of South Dakota using a two-person crew. These plots include the Phase 2 core elements plus: Invasive plants, Plot Vegetation structure, Down & Woody materials, and plot regeneration data. This will be done in accordance with the instructions contained in version 9.2 of the Northern Research Station, Forest Inventory Analysis National Core Field Guide and Addendum 9.2 to the National Core Field Guide. These plots must be inventoried during the time frame of June 1 to September 15, 2023. Data for the 5 P2+ plots must be turned over to SDDANR no later than 5:00 p.m. CDT, Friday, September 15, 2023.

C. Survey 2 FIA Phase 3 Soils – Phase 2 Plus plots located across the geographic area of South Dakota using a two-person crew. These plots include the Phase 2 core elements, the Phase 2 Plus added elements, plus Soils data. This will be done in accordance with the instructions contained in version 9.2 of the Northern Research Station, Forest Inventory Analysis National Core Field Guide and Addendum 9.2 to the National Core Field Guide. These plots must be inventoried during the time frame of June 1 to September 15, 2023. Data for the 2 P3 soils – P2+ plots must be turned over to SDDANR no later than 5:00 p.m. CDT, Friday, September 15, 2023.

D. Survey 26 Quality Assurance Quality Control (QAQC) plots distributed evenly across the geographic area of South Dakota. These plots are designed to verify the accuracy of the USDA Forest Service Northern Research Station's photo lab identification of a "non-forest" plot. These QAQC plots will involve fewer items to be inventoried and require 25% surveying effort as compared to a fully forested P2 plot. These plots are to be bid separately from the normal P2 plots. It is possible that 1% to 5% of these plots may be forested (Refer to Section 3.4 D).

Data and equipment relating to the QAQC plot inventory must be turned over to SDDANR no later than 5:00 p.m. Friday October 13, 2023.

The Contractor is responsible for all supplies, permits/licenses, and equipment necessary to perform the work in fulfilling the conditions

found in Sections 1 and 3 of this RFP. The Contractor must operate according to South Dakota state law and regulations.

ISSUING OFFICE AND RFP REFERENCE NUMBER

The South Dakota Department of Agriculture and Natural Resources is the issuing office for this document and all subsequent addenda relating to it, on behalf of the State of South Dakota. The reference number for the transaction is RFP #: 23RFP8365. This number must be referred to on all proposals, correspondence, and documentation relating to the RFP.

WRITTEN INQUIRES

All interested offerors may submit any written inquiries to this RFP. Written inquiries must be received by the South Dakota Department of Agriculture and Natural Resources, Division of Resource Conservation and Forestry no later than January 26, 2023. If submitted by mail, the envelope should be addressed to:

Douglas Haugan
South Dakota Department of Agriculture and Natural Resources
Division of Resource Conservation and Forestry
523 E. Capitol Ave
Pierre, SD 57501-3182

Be sure to reference the RFP number in your inquiry. Written inquiries may be submitted to Douglas Haugan via email at doug.haugan@state.sd.us. Please place the following in the subject line of your email: "Written Inquiries for RFP #: 23RFP8365". You may also fax your written inquiries to the attention of Douglas Haugan at 605.773.3481.

SCHEDULE OF ACTIVITIES (SUBJECT TO CHANGE)

RFP Publication Jan. 19, 2023
Deadline for Submission of Written Inquires Jan. 26, 2023
Response to Offeror Questions Feb. 1, 2023
Proposal Submission Feb. 22, 2023
Anticipated Award Decision/Contract Negotiation March 1, 2023

SUBMITTING YOUR PROPOSAL

All proposals must be completed and received by the South Dakota Department of Agriculture and Natural Resources by 5:00 PM Central Time on the date indicated in the Schedule of Activities. Proposals received after the deadline will be late and ineligible for consideration. An original and two identical copies of the proposal shall be submitted.

Proposals must be addressed and labeled as follows:

REQUEST FOR PROPOSAL #: 23RFP8365
PROPOSAL DUE Feb. 22, 2023
BUYER: DOUGLAS HAUGAN
523 E. CAPITOL AVE PIERRE, SD
57501-3182

No proposal shall be accepted from, or no contract or purchase order shall be awarded to any person, firm or corporation that is in arrears upon any obligations to the State of South Dakota, or that otherwise may be deemed irresponsible or unreliable by the State of South Dakota.

An Offeror may make written or email inquiries concerning this RFP to obtain clarification of requirements. No inquiries will be accepted after the date and time indicated in the Schedule of Activities. Email inquiries must be sent to Douglas Haugan at doug.haugan@state.sd.us with the subject line "RFP #: 23RFP8365". Inquires may also be faxed to 605.773.4003. If inquiries are submitted by mail the envelope should be addressed to: Douglas Haugan, South Dakota Department of Agriculture and Natural Resources, 523 E. Capitol Ave, Pierre, SD 57501-3182. Be sure to reference the RFP number in your letter. The South Dakota Department of Agriculture and Natural Resources prefers to respond to offeror's inquiries (if required) via e-mail. If an offeror does not indicate an email address, the State's response will be sent via fax. If no fax number is provided, the State will mail the response to the offeror. All offerors will be informed of any inquiries and the State's response. Offerors may not rely on any other statements, either of a written or oral nature, that alter any specification or other term or condition of this RFP.

Terms and Conditions

ESM Sourcing Terms

None

General Terms and Conditions

None

Event Specific Terms and Conditions

Please see attached RFP documents.