

**Entity Name:** South Dakota State Government  
**Event Number:** 8429  
**Event ID:** 23IFB8429  
**Event Name:** Propane Vehicles  
**Requested By:** Scott Nelson  
**Created By:** Scott Nelson  
**Due By Date:** 03/23/2023 01:00 PM Central Time  
**Q&A Cutoff Date:** 02/08/2023 3:55 PM Central Time  
**Invitation Type:** Invitation Only  
**Assigned Commodities:** 071-77 Specialty Vehicles  
**Allow Supplier Terms and Conditions:** No  
**Public Responses:** No  
**Display Awardee:** Display  
**Posting Board Status:** Expired  
**Event Status:** Event Under Review

---

**Section #: Name:**

**1 Section 1 - Event**

Do not submit response through ESM Sourcing as this section is for informational purposes only. Please download this IFB document and follow submittal instructions to respond.

Questions may be directed to Brenda Sharkey at 605.773.8082 or [Brenda.sharkey@state.sd.us](mailto:Brenda.sharkey@state.sd.us).

The South Dakota Department of Transportation (SDDOT) requests bids for the manufacture and delivery of propane vehicles.

- Light Duty Propane Vehicle, Body on Chassis, Seating 12 and 2, Front Lift Base Order 6
- Light Duty Propane Vehicle, Body on Chassis, Seating 12 and 2, Rear Lift Base Order 2

The following is the solicitation schedule for bidders:

- Bidder questions, communications, and requests: No later than 5:00 p.m. CT, March 9, 2023
- Responses to Bidders' questions, communications, and requests and/or Purchasing Agency addenda: No later than March 16, 2023
- Bid Due Date: 1:00 p.m. CT, March 23, 2023
- Bid Awarded by April 1, 2023

Bid documents may be obtained electronically at the SDDOT Office of Public Transit website <https://dot.sd.gov/transportation/public-transit/procurement>. Any questions regarding the electronic documents can be directed to Brenda Sharkey at 605.773.8082 or [Brenda.sharkey@state.sd.us](mailto:Brenda.sharkey@state.sd.us).

All correspondence, communications, and contact regarding any aspect of this IFB shall be only with the assigned Transportation Specialist, Brenda Sharkey. Unless otherwise instructed by the Program Manager. Bidders and their representatives shall not make any contact with or communicate with any member of the end purchasing agency or its employees or board of directors regarding any aspect of this solicitation or IFB.

At any time during this procurement up to the time specified in 1.2 Proposed Schedule for the Procurement, Bidders may request, in writing, clarification or interpretation of any aspect, a change to any requirement of the IFB or any addenda to the IFB using Appendix A. Requests may include suggested substitutes for specified items and for any brand names. The words "product, equivalent or equal" herein means any material, furnishing, assembly, manufacturer, brand, trade name, element, item, or similar description, as applicable. Wherever a product is named in the specifications, the phrase "or approved equal in the opinion of the Office Air, Rail and Transit" shall be implied throughout the specification, whether specifically noted or not.

Should a bidder find discrepancies or ambiguities in or omissions from the IFB documents, or should the bidder be in doubt as to the meaning, the bidder shall request an interpretation in writing within the time frame specified. Using Request for Pre-Bid using Appendix A

If it should appear to a prospective bidder that the performance of the work under the Contract, or any matters relating thereto, is not sufficiently described or explained in the IFB documents or that any conflict or discrepancy exists between different parts of the contract or with any federal, state, local or SD law, ordinance, rule, regulation or other standard or requirement, then the proposed bidder shall submit a written request for clarification to the SDDOT within the time period specified above.

If in any of the IFB documents, a manufacturer is unable to meet the specification as written, the vendor may request an exception or alternate to the IFB, in writing using Appendix A, in advance of the bid. Exceptions taken by the bidder must be submitted in advance of the pre-bid question deadline as detailed. The SDDOT will be the sole judge of what constitutes an allowable exception and then only if the basic requirements of the specification are essentially unaltered.

Such written requests shall be made to the assigned transportation specialist Brenda Sharkey. The bidder making the request shall be responsible for its proper delivery to the SDDOT and shall confirm with the transportation specialist. Any request for a change to any requirement of the IFB documents must be fully supported with technical data, test results, or other pertinent information showing evidence that the exception will result in a condition equal to or better than that required by the IFB, without a substantial increase in cost or time requirements.

Prior to submitting bids and when corresponding by email, it is suggested to ensure through verbal or email confirmation that all correspondence, including pictures, links to websites, written questions, and other communications, have been received by the Office of Air, Rail, and Transit.

All responses to clarifications or Requests for Pre-Bid Change Exception/Approved Equal Forms shall be provided to all prospective bidders. Any clarifications, modifications, approval of alternates or changes to this solicitation will be published on the SDDOT Public Transit website on the Forms and Resources page at <https://dot.sd.gov/transportation/public-transit/procurement>. It is solely the responsibility of the prospective bidder to monitor the SDDOT Public Transit website for any answers to questions, changes, or addendum.

The SDDOT reserves the right to amend the IFB at any time in accordance with the 1.2 Proposed Schedule for the Procurement. Any amendments to the IFB shall be described in written addenda. Addenda will be posted on the SDDOT Public Transit website on the Forms and Resources page at <https://dot.sd.gov/transportation/public-transit/procurement>.

It is solely the responsibility of the prospective bidder to monitor the SDDOT Public Transit website for any addenda. Failure of any prospective bidder to receive the addenda shall not relieve the bidder from any obligation under the IFB therein.

All addendums issued shall become part of the IFB. Prospective bidders shall acknowledge the receipt of each individual addendum in their bids on the form Acknowledgement of Addenda. Failure to acknowledge in the bid receipt of addenda may, at the SDDOT's sole option, disqualify the bid. If the agency determines that the addenda may require significant changes in the preparation of bids, the deadline for submitting the bids may be postponed allowing bidders sufficient time to revise their bids.

Any new due date shall be included in the addenda. Any response that is not confirmed by a written addendum shall not be official or binding on the SDDOT. Deviation from the IFB during the bid process or changes to the purchase order or contract resulting from this solicitation will not be allowed unless previously authorized, in writing, only by an addendum to the solicitations or a modification to the purchase order or contract issued by the SDDOT Office of Air, Rail, and Transit.

Bids are requested for items as described in the Bid Form. Submit bids on the form included in the IFB Appendix E. A bid submitted on a form other than the one provided shall not be considered. Oral, telephone, email, or fax bids or modifications shall not be considered.

Bids shall be submitted in a sealed envelope and in accordance with the instructions in this solicitation. The solicitation title "Office of Air, Rail, and Transit – "2023 Propane Vehicle Procurement" and the bid opening date and time should be written in the lower left corner of the envelope.

All responses require the return of the entire completed forms and shall be signed by an authorized agent of the bidding firm.

---

## Terms and Conditions

---

### ESM Sourcing Terms

None

### General Terms and Conditions

None

### Event Specific Terms and Conditions

See attached solicitation document.