

Entity Name: South Dakota State Government

Event Number: 8449

Event ID: 23RFP23-0904002-016

Event Name: HIV Prevention Program

Requested By: Missy Schuetzle

Created By: Missy Schuetzle

Due By Date: 03/13/2023 05:00 PM Central Time

Q&A Cutoff Date: 02/10/2023 2:20 PM Central Time

Invitation Type: Invitation Only

Assigned Commodities: 948-34 Disease Prevention and Control Services, Contagious (See 948-92 for Vaccination Services)

Allow Supplier Terms and Conditions: No

Public Responses: No

Display Awardee: Display

Posting Board Status: Expired

Event Status: Event Under Review

Section #: Name:

1 Section 1 - 23RFP-23-0904002-016

"Response to Offeror's Questions" Document attached.

Do not submit response through ESM Sourcing as this section is for informational purposes only. Please download this RFP document and follow submittal instructions to respond.

1.0 GENERAL INFORMATION

1.1 PURPOSE OF REQUEST FOR PROPOSAL (RFP)

In cooperation with the Centers for Disease Control and Prevention (CDC), the South Dakota Department of Health (SDDOH) is soliciting proposals for HIV prevention activities in the state of South Dakota.

Proposals are sought for activities to reduce the transmission of HIV by addressing the prevention, treatment, and care needs of HIV positive persons, and others at high risk of becoming infected with HIV. Preference would be given to applicants who will deploy CDC-approved strategies and serve the priority populations of people living with HIV/AIDS and/or those at greatest risk for acquiring HIV.

More information regarding approved strategies can be found at: <https://www.cdc.gov/hiv/policies/hip/hip.html>

Statewide implementation plans and needs assessments can be viewed at: <https://doh.sd.gov/diseases/infectious/HIV-AIDS/SD-plan.aspx>

1.2 ISSUING OFFICE AND RFP REFERENCE NUMBER

The South Dakota Department of Health is the issuing office for this document and all subsequent addenda relating to it, on behalf of the State of South Dakota, Division of Family and Community Health. The reference number for the transaction is RFP #23-0904002-016. This number must be referred to on all proposals, correspondence, and documentation relating to the RFP.

1.3 LETTER OF INTENT

All interested offerors must submit a **Letter of Intent** to respond to this RFP.

The letter of intent should be received in the Office of Disease Prevention and Health Promotion by no later than February 20, 2023 at 5:00PM CST. If submitted by mail the envelope should be addressed to:

**RFP# 23-0904002-016 Sarah Zaiser-Schmitz, HIV Program Manager
Office of Disease Prevention and Health Promotion
4101 W 38th St. Ste. 102
Sioux Falls, SD 57104**

Be sure to reference the RFP number in your letter.

The Letter of Intent may be submitted to Sarah Zaiser-Schmitz via email at sarah.zaiser@state.sd.us. Please place the following in the subject line of your email: "**Letter of Intent for RFP 23-0904001-016**".

1.4 SCHEDULE OF ACTIVITIES (SUBJECT TO CHANGE)

RFP Publication	Feb. 8, 2023
Letter of Intent to Respond Due	Feb. 20, 2023; 5:00pm CST
Responses to Offeror Questions	Feb. 27, 2023; 5:00pm CST
Proposal Submission	Mar. 14, 2023; 5:00pm CST
Anticipated Award Decision/Contract Negotiation	May 5, 2023

1.5 SUBMITTING YOUR PROPOSAL

All proposals must be completed and received in the Office of Disease Prevention and Health Promotion by the date and time indicated in the Schedule of Activities.

Proposals received after the deadline will be late and ineligible for consideration.

An original and an electronic copy of the proposal (to include Cost Proposal) shall be submitted. The proposals shall be page numbered and have an index and/or a table of contents referencing the appropriate page number.

All proposals must be signed, in ink, by an officer of the responder, legally authorized to bind the responder to the proposal, and sealed in the form intended by the respondent. Proposals that are not properly signed may be rejected. The sealed envelope should be marked with the appropriate RFP Number and Title. Proposals should be addressed and labeled as follows:

REQUEST FOR PROPOSAL #23-0904002-016
PROPOSAL DUE MARCH 13, 2023 at 5:00PM CST
SARAH ZAISER-SCHMITZ, HIV PROGRAM MANAGER
OFFICE OF DISEASE PREVENTION AND HEALTH PROMOTION
4101 W 38TH STREET, STE 102
SIOUX FALLS, SD 57104

No proposal shall be accepted from, or no contract or purchase order shall be awarded to any person, firm or corporation that is in arrears upon any obligations to the State of South Dakota, or that otherwise may be deemed irresponsible or unreliable by the State of South Dakota.

Terms and Conditions

ESM Sourcing Terms

None

General Terms and Conditions

None

Event Specific Terms and Conditions

See attached RFP Document.