

Entity Name: South Dakota State Government

Event Number: 8460

Event ID: 23RFP8460

Event Name: Request for Partnership and Assistance in Financial Reporting

Requested By: Missy Schuetzle

Created By: Steven Berg

Due By Date: 03/24/2023 05:00 PM Central Time

Q&A Cutoff Date: 02/17/2023 3:10 PM Central Time

Invitation Type: Invitation Only

Assigned Commodities: 946-11 Accounting Services (Not Otherwise Classified); 208-10 Accounting/Financial: Bookkeeping, Billing and Invoicing, Budgeting, Payroll, Taxes, etc.

Allow Supplier Terms and Conditions: No

Public Responses: No

Display Awardee: Display

Posting Board Status: Expired

Event Status: Event Under Review

Section #: Name:

1 Section 1 - 23RFP8460

"Response to Offeror's Questions" document attached.

Do not submit response through ESM Sourcing as this section is for informational purposes only. Please download this RFP document and follow submittal instructions to respond.

1.0 GENERAL INFORMATION

1.1 PURPOSE OF REQUEST FOR PROPOSAL (RFP)

The Bureau of Finance and Management (BFM) is seeking professional partners to provide long-term governmental accounting and financial reporting capacity for the State of South Dakota (State). These partners will assist the State with the preparation of the Annual Comprehensive Financial Report (ACFR) and the Schedule of Expenditures of Federal Awards (SEFA).

1.2 ISSUING OFFICE AND RFP REFERENCE NUMBER

The Bureau of Finance and Management (BFM), Financial Reporting Office is the issuing office for this document and all subsequent addenda relating to it, on behalf of the State of South Dakota. The reference number for the transaction is **RFP# 23RFP8460**. This number must be referred to on all proposals, correspondence, and documentation relating to the RFP.

1.3 SCHEDULE OF ACTIVITIES (SUBJECT TO CHANGE)

RFP Publication	February 17, 2023
Deadline for Submission of Written Inquires Email: 23RFP8460@state.sd.us Subject Line: RFP# 23RFP8460 – Written Questions	March 1, 2023 (5:00 PM CT)
Responses to Offeror Questions	March 10, 2023
Proposal Submission Email: 23RFP8460@state.sd.us Subject Line: RFP# 23RFP8460 – Proposal	March 24, 2023 (5:00 PM CT)
Oral Presentations/discussions (if required)	To Be Determined

Proposal Revisions (if required)

To Be Determined

Anticipated Award Decision/Contract Negotiation

April 7, 2023

1.4 SUBMITTING YOUR PROPOSAL

All proposals must be completed and received by the Bureau of Finance and Management, via e-mail, to the following email address: 23RFP8460@state.sd.us, Subject line: RFP# 23RFP8460 - Proposal. All proposals must be received no later than March 24, 2023 (5:00pm CT).

All proposals must be signed by an officer of the responder, legally authorized to bind the responder to the proposal. Proposals that are not properly signed may be rejected.

No proposal shall be accepted from, or no contract or purchase order shall be awarded to any person, firm or corporation that is in arrears upon any obligations to the State of South Dakota, or otherwise may be deemed irresponsible or unreliable by the State of South Dakota.

All proposals and attachments must be either in Microsoft Word, MS Excel or PDF searchable format. A proposal cannot be a PDF derived from a scanned image which prevents search functionality. For more information regarding response format see Section 5 of this RFP.

Terms and Conditions

ESM Sourcing Terms

None

General Terms and Conditions

None

Event Specific Terms and Conditions

See attached RFP Document.