

**ADDENDUM
(AD)**

PROJECT: Replace Roof – Foss Field RTI
Sioux Falls, S.D.

AD NO.: 1

DATE: March 6, 2023

DAVIS DESIGN
PROJECT NO.: 22-0123

ISSUED BY: Darin Horst, Architect

This addendum is issued by the Architect to all known bidders before receipt of proposals, for the purpose of explaining, interpreting, or modifying the original plans and specifications. When enumerated by the bidder upon the proposal sheet, the information or instructions given hereon will be equally binding upon all parties as if included in the original plans and specifications.

BIDDER MUST ENTER THE NUMBER OF THIS ADDENDUM ON HIS PROPOSAL SHEET

THE FOLLOWING ITEMS ARE GENERAL:

AD-1, ITEM 1:

A pre-bid was held on Thursday, March 2, 2023. Attached is the agenda and sign-in Sheet.

AD-1, ITEM 2:

In reference to the Invitation to Bid. Change the bid date from Thursday, March 9, 2023, to Thursday, March 16, 2023. The bid time and location has not changed.

The following **REVISED** bidding forms are attached: (Exhibit "A") Bid Form, (Exhibit "A-1") Modification to Bid Form and (Exhibit "B") Sample of Sealed Envelope.

AD-1, ITEM 3:

The existing as-built structural roof plans are attached. This shows existing joist spacing and gauge of existing roof deck. Note: The attached drawing was prepared by others and is included for reference only.

THE FOLLOWING ITEMS ARE APPLICABLE TO THE SPECIFICATIONS:

AD-1, ITEM 4:

In reference to Section 07523 – Ethylene-Propylene-Diene-Monomer (EPDM) Roofing. Add the following to paragraph 1.10, sub-paragraph A:

5. Wind Speed Warranty:

- a. Shall cover all new components of the roofing system against wind uplift up to peak gusts of 72 mph calculated at ten (10) meters above the ground by local meteorological data.

END AD-1



PRE-BID MEETING AGENDA

DDI Project No. 22-0123; CFMO Project No. 466353

Project Name: **Replace Roof – Sioux Falls Foss Field RTI**

Thursday, March 2, 2023, 1:00 p.m.

A. INTRODUCTORY REMARKS

1. The PURPOSE of this conference is to answer any Administrative or Technical questions you may have and to provide you with an opportunity to look at the Project Site.
2. Response to questions will be answered in an Addendum.

B. INTRODUCTIONS

1. Cullen Jorgensen, Eng. Manager, CFMO for Mark Koepke, Project Manager, CFMO (605) 737-6096
2. Dan Warner, Architect, Davis Design, (402) 476-9700

C. SIGN-IN SHEET

1. Has everyone had a chance to sign the Sign-in Sheets that are circulating? Be sure to sign before you leave.

D. QUESTIONS DURING BID

1. Pre-Bid Meeting minutes will be issued in an addendum. Addendums will be distributed to pre-bid attendees, plan rooms and bidders of record by the Owner.
2. Deadline for clarification of Plans & Specifications that may require an addendum, needs to be submitted to the Office of Davis Design by Noon, Monday, March 6, 2023, so the architect has time to answer the question and for the Owner to distribute addendums.
3. E-mail questions to dan.warner@davisdesign.com

E. PROJECT DESCRIPTION & SCOPE OF WORK

1. Replace approximately 26,000 sq. ft of the existing EPDM roofing system, including roof insulation, with a new EPDM roofing system at the Regional Training Institute in Sioux Falls, South Dakota. Project includes coping replacement, miscellaneous sheet metal, new roof access ladder and raising existing rooftop equipment to install equipment curbs.

F. REQUIRED BID SUBMITTALS

1. Complete Bid Form
 1. Use bid form issued in Project Manual, (Exhibit "A")
 - a) Return all pages of the Bid Form.
 - b) Acknowledge addendums on Bid Form
 - c) All blank spaces for base bid shall be filled in, in ink or typewritten in both words and figures.
 - d) Sign the Bid Form in Blue Ink. Bids received without original signature or signed in pencil will not be accepted.
 - e) Submit bids in sealed envelope addressed as indicated in Exhibit "B".
 - f) Bids may be modified per Exhibit A-1. Modified bids have the same deadline for receipt of bids.
2. Bid Security: the bid proposal "must" be accompanied by the following to be considered:
 1. Certified Check, Cashier's Check or draft (5% of Bid and alternates)
 2. Bid Bond: See Exhibit "C", Shall be authorized to do business in the State of South Dakota (10% of Bid)
3. Non-Resident bidder Affidavit (if required)
4. Modification to Bid Form. (if used)

G. BID OPENING

1. *Bid Date is Thursday, March 9, 2023. Bids to be received by the South Dakota Department of the Military at the Sioux Falls Readiness Center, 801 West National Guard Drive until 2:00 p.m. CT.*
2. *Bids held for 30 days*

H. COMPLETION TIME & PROJECT SCHEDULE

1. *Work shall commenced within 10 calendar days after written notice to proceed and shall be substantially complete 240 calendar days from notice to proceed.*
2. *Liquidated Damages:*
 1. *Yes, \$900 per calendar day.*

I. SPECIAL CONSIDERATIONS

1. *Security Requirements: Section 007363*
 1. *Contractor shall submit a SDARNG Contractor Access Application for the Superintendent. Superintendent will be required to pass a background check for unescorted access.*
 2. *Contractors (and all sub-contractors) are required to provide security information in advance of beginning work. Information to be filled out on Employer Access List*
 3. *Taking photos of government vehicles and personnel is not authorized.*
2. *Hours of Operation: Regular working hours, Monday – Friday, 6:30AM-5:00PM.*
 1. *The contractor shall work within this time frame unless different hours are coordinated with the Facility “Point of Contact”*
3. *Equipment storage & Materials storage at the site:*
 1. *The Contractor is responsible for the security of their equipment and any materials left at the site.*
 2. *The Contractor is expected to keep the construction site clean and free of trash and debris during the project. Daily cleaning shall be completed.*
4. *Use of sanitary facilities:*
 1. *Contractor will be required to supply & maintain chemical toilets during project execution.*
5. *Drug Policy:*
 1. *If requested by the Military Department, the Bidder must furnish evidence that they have a Drug Free Workplace Policy*

J. SUCCESSFUL BIDDER ADDITIONAL SUBMITTALS TO MILITARY DEPARTMENT

1. *Agreement for Construction*
2. *Performance and Labor and Materials Payment Bond (OSE Website) (Refer to Exhibit “D”)*
3. *Contractor’s Statement of Skills and Capabilities. (Refer to Exhibit “F”)*
4. *Resident and Non-Resident Subcontractor Breakout. (Refer to Exhibit “G”)*
5. *Contractor’s Excise Tax license (Refer to Exhibit “H”)*
6. *Certificates of Insurance*
 1. *Refer to Article 13 of the General Conditions.*

K. FACILITY POC COMMENTS

- 1.

L. PROJECT MANAGER COMMENTS

- 1.

M. CONTRACTOR QUESTIONS AND COMMENTS

- 1.
- 2.

N. MEETING ADJOURNED

O. PROJECT SITE EXAMINATION

EXHIBIT "A"
BID FORM (REVISED)

Replace Roof-Sioux Falls Foss Field RTI
CFMO# 466353

To: Engineering Manager
Joint Force Headquarters Building
2823 West Main Street
Rapid City, South Dakota 57701

Date: March 16, 2023

Phone: 605-737-6637

The undersigned, being familiar with the local conditions affecting the work, and with the Contract Documents, including the Invitation to Bid, Instructions to Bidders, Bid Form, Explanation of Alternates, Modification to Bid Form, Bid Bond Form, Performance and Payment Bond, Acknowledgment of Surety, Sample Certification of Surety, Non-Resident Bidder Affidavit, Form of Agreement for Construction, General Conditions, Special Conditions, Technical Specifications, Plans and Addenda which govern the purchase of material and labor and the awarding of contracts hereby proposes to do all the work and provide all the material and equipment which pertains to **Replace Roof-Sioux Falls Foss Field RTI CFMO# 466353** as provided for in the Plan and accompanying Specifications dated March 2023 for the following base bid and alternates:

BASE BID _____ DOLLARS (\$ _____)

The above bid includes all applicable State and Municipal Sales and Use Taxes on materials, and State and Municipal Excise Taxes and all other State and Federal Taxes that would affect the amount of the bid. (See Instructions to Bidders-SD Sales and Use Tax Information for Public Contracts.)

In addition, any material furnished by the State for use in this project is subject to Use Tax and Excise Tax. The total taxable value of materials furnished by the State for this project is \$ 0.00.

A Performance and Payment Bond as required by General Conditions will not be required on contracts which do not exceed Fifty Thousand Dollars (\$50,000). (See SDCL 5-21-1.1 as amended).

If discrepancies remain at the time of substantial completion, a value will be assigned to each of the discrepancies and two (2) times their estimated value will be retained from payment to the Contractor until completed and accepted. (See SDCL 5-18-13 as amended).

Within ten (10) days after Contractor's receipt of the Agreement for Construction, the Contractor shall submit to the Department of the Military, the executed Agreement for Construction, Performance and Payment Bond, Certificates of Insurance and Affirmative Action Plan (if applicable).

Work shall be commenced within ten (10) consecutive calendar days after written Notice to Proceed by the South Dakota Department of the Military Engineering Manager and shall be substantially completed within 240 calendar days from the date of the Notice to Proceed.

The undersigned acknowledges receipt of the following addenda to the drawings and/or specifications (give number and date of each): Addenda Nos. _____ dated _____ respectively.

The undersigned acknowledges that they have read and understand the Asbestos-Containing Materials Statement contained in the project manual.

Accompanying this proposal is a certified check, cashier's check or draft in the amount of 5% of the base bid and all add alternates, and drawn on a State or National Bank in the amount of \$ _____ or a 10% bid bond issued by a surety authorized to do business in the State of South Dakota, in the amount of \$ _____.
(Not applicable if Bid is under \$100,000.)

In submitting this bid, it is understood that the right is reserved by the Owner to reject any and all bids and to waive any irregularities. It is further understood by the Bidder that he may not withdraw his Bid within 30 days after the actual opening thereof.

In submitting this bid, bidder asserts it has reviewed all provisions of the General Conditions including the provision for assessment of liquidated delay damages found in Article 10 of the General Conditions. Bidder agrees that the damages anticipated by the Owner in the event of delay in completion of the project are uncertain in amount and difficult to prove; the amount stipulated in Article III of the Agreement for Construction is a reasonable amount in light of the anticipated loss and injury; and the Owner's actual damages in the event of delay would be impracticable or extremely difficult to fix. Bidder agrees to be bound by the liquidated damages set forth in Article III of the Agreement for Construction. Bidder further agrees that the liquidated amount stipulated in Article III of the Agreement for Construction is not a penalty. For contractors, vendors, suppliers, or subcontractors with five (5) or more employees who enter into a contract with the State of South Dakota that involves the expenditure of one hundred thousand dollars (\$100,000) or more, by submitting a response to this solicitation or agreeing to contract with the State, the bidder or offeror certifies and agrees that the following information is correct:

The bidder or offeror, in preparing its response or offer or in considering proposals submitted from qualified, potential vendors, suppliers, and subcontractors, or in the solicitation, selection, or commercial treatment of any vendor, supplier, or subcontractor, has not refused to transact business activities, has not terminated business activities, and has not taken other similar actions intended to limit its commercial relations, related to the subject matter of the bid or offer, with a person or entity on the basis of Israeli national origin, or residence or incorporation in Israel or its territories, with the specific intent to accomplish a boycott or divestment of Israel in a discriminatory manner. It is understood and agreed that, if this certification is false, such false certification will constitute grounds for the State to reject the bid or response submitted by the bidder or offeror on this project and terminate any contract awarded based on the bid or response. The successful bidder or offeror further agrees to provide immediate written notice to the contracting executive branch agency if during the term of the contract it no longer complies with this certification and agrees such noncompliance may be grounds for contract termination.

The undersigned further acknowledges that they have read, understand, and agree to the information stated in the Instructions to Bidders.

BIDDER: _____
(Type Name of Firm)

BY: _____
(Signature of Firm's Representative)

(Type Name and Title of Firm's Representative)

TELEPHONE NO. _____

E-MAIL ADDRESS _____

BUSINESS ADDRESS _____

STATE OF INCORPORATION _____

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EXHIBIT "A-1"
MODIFICATION TO BID FORM (REVISED)
Replace Roof=Sioux Falls Foss Field RTI
CFMO# 466353

To: Engineering Manager
Joint Force Headquarters Building
2823 West Main Street
Rapid City, South Dakota 57701

Date: March 16, 2023

Phone: 605-737-6637

Email: cullen.b.jorgensen.nfg@army.mil

Please make the following modifications to our bid on the referenced project. This modification is per the Instructions to Bidders Item #3 included in the original bid documents and modifies our sealed bid.

Note To Bidder: Please circle the appropriate ADD/DEDUCT and "X" out the undesired action.

Modification to Base Bid - ADD / DEDUCT to our Base Bid the Sum of _____ **DOLLARS (\$** _____ **)**

The undersigned acknowledges receipt of the following addenda to the drawings and/or specifications (give number and date of each): Addenda Nos. _____ dated _____ respectively.

In submitting this modification to bid, it is understood that the right is reserved by the Owner to reject any and all bids and to waive any irregularities. It is further understood by the Bidder that he may not withdraw his Bid within 30 days after the actual opening thereof.

BIDDER:	(Type Name of Firm)
BY:	(Signature of Firm's Representative)
	(Type Name and Title of Firm's Representative)
TELEPHONE NO.	
E-MAIL ADDRESS	
BUSINESS ADDRESS	
STATE OF INCORPORATION	

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EXHIBIT "B"
SAMPLE OF SEALED ENVELOPE (REVISED)

Return Address
John Smith, Contractor
Box 1
Anytown, USA

TO: Engineering Manager
SD Dept. of the Military
Joint Force Headquarters Building
2823 West Main Street
Rapid City, South Dakota 57701

Bid For: **Replace Roof=Sioux Falls Foss Field RTI**
Sioux Falls, SD
CFMO# 466353

To Be Opened: 2:00 PM MT/CT March 16, 2023
Addenda Received: Nos. _____



