

**Entity Name:** South Dakota State Government  
**Event Number:** 8628  
**Event ID:** 23SOI8628  
**Event Name:** Consulting Retainer  
**Requested By:** Scott Nelson  
**Created By:** Scott Nelson  
**Due By Date:** 06/16/2023 05:00 PM Central Time  
**Q&A Cutoff Date:** 04/03/2023 4:45 PM Central Time  
**Invitation Type:** Invitation Only  
**Assigned Commodities:** 907-40 Engineering Services, Non-Licensed (Not Otherwise Classified); 907-72 Safety Engineering and Accident Studies; OSHA Studies; 918-42 Engineering Consulting; 920-64 System Implementation and Engineering Services; 925-03 Aeronautical/Aerospace Engineering; 925-04 Agricultural Engineering; 925-08 Airports (Lighting, Fueling, Nav aids) - Engineering; 925-13 Bridge Engineering; 925-17 Civil Engineering; 925-19 Concrete Engineering; 925-23 Dam Engineering; 925-31 Electrical Engineering (Incl. Cogeneration Design Services); 925-35 Environmental Engineering; 925-36 Engineering Services (Not Otherwise Classified); 925-37 Facilities Design Services, Engineering; 925-38 Field Engineering; 925-39 Fire Protection Engineering; 925-42 Foundation Engineering; 925-45 Geological Engineering; 925-46 Geotechnical Engineering; 925-44 General Construction: Management, Scheduling, Cost Estimation - Engineering; 925-43 Gas Systems (Propane, Natural, etc.) Engineering; 925-49 Highways; Streets; Airport Pay-Parking Lots - Engineering; 925-53 Industrial Engineering; 925-51 Hazardous Waste Engineering Services (Incl. Remedial Investigations and Feasibility Studies for Waste Sites); 925-56 Inspecting, Structural/Engineering; 925-55 Inspecting, General/Engineering; 925-61 Land Development and Planning/Engineering; 925-58 Irrigation; Drainage; Flood Control/Engineering; 925-70 Municipal Engineering; 925-67 Mechanical Engineering; 925-68 Metallurgical Engineering; 925-79 Railroad; Rapid Transit; Monorail/Engineering; 925-74 Petroleum and Fuel (Storage and Distribution)/Engineering; 925-88 Structural Engineering; 925-93 Traffic and Transportation Engineering; 925-94 Tunnels and Subways/Engineering; 925-95 Utilities (Gas, Steam, Electric)/Engineering; 925-96 Waste Water Treatment Engineering; 925-97 Water Supply, Treatment, and Distribution/Engineering  
**Allow Supplier Terms and Conditions:** No  
**Public Responses:** No  
**Display Awardee:** Display  
**Posting Board Status:** Published  
**Event Status:** Event Under Review

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**Section #: Name:**

**1 Section 1 - SOI Event**

Do not submit response through ESM Sourcing as this section is for informational purposes only. Please download SOI document and follow submittal instructions to respond.

Statements of interest should be in .pdf form and directed to Tiffany Hanisch via email at [tiffany.hanisch@state.sd.us](mailto:tiffany.hanisch@state.sd.us), no later than **June 16, 2023**.

The South Dakota Department of Transportation (SDDOT) is soliciting statements of interest and qualifications from consulting firms for both State and Local Government projects. The purpose is to allow additional consultants to apply to join the existing list, in each category of work, for which the SDDOT will enter into a Pre-Qualified Consultant Retainer Agreement for the remaining years of 2023 – 2025 contract. The Retainer Agreements are an indefinite-quantity contract. Any work orders issued during the term of these Agreements and

not completed within that period will be completed within the time specified in the work orders. If a firm did not apply for that category of work in 2022, or if significant changes have been made to the firm's qualifications, they may apply in this interim year. The SDDOT will rank all submissions and if a firm exceeds the rank of the lowest ranking firm already on the list, that firm may be added for that category. The SDDOT will determine the number of firms selected in each category of work based on the anticipated workload and the qualifications of the firms submitting SD DOT form 925. Firms will be evaluated using the criteria that follows:

Evaluation Criteria:

- (1) Specialized expertise, capabilities, and technical competence as demonstrated by the proposed approach and methodology to meet the project requirements. (20 pts possible)
- (2) Resources available to perform the work, including any specialized services, within the specified time limits for the project. (20 pts possible)
- (3) Record of past performance, including price and cost data from previous projects, quality of work, ability to meet schedules, cost control, and contract administration. (20 pts possible)
- (4) Availability to the project locale. (5 pts possible)
- (5) Familiarity with the project locale. (5 pts possible)
- (6) Proposed project management techniques. (20 pts possible)
- (7) Ability and proven history in handling special project constraints. (10 pts possible)

Descriptions of each category can be found at <https://dot.sd.gov/doing-business/engineering/design-services/consultant-services>.

If interested, the consultant must submit the current DOT-925 electronically in .pdf format to [tiffany.hanisch@state.sd.us](mailto:tiffany.hanisch@state.sd.us) for **each** category of service for which they are qualified. This form may be found at <https://dot.sd.gov/doing-business/engineering/design-services/consultant-services>. Each category must have a separate Standard Form 925. Please do not combine multiple categories in one pdf file.

The SDDOT also **requires** that all consultants maintain the following insurance written by a carrier admitted in the State of South Dakota:

- General Liability
- Workers' Compensation
- Automobile Liability
- Professional Liability (Errors & Omissions)

The SDDOT reserves the right to reject any or all proposals and to solicit proposals from only those consultants that demonstrate required qualifications and experience. Each firm chosen will be furnished information upon which to base proposals. The SDDOT will afford equal opportunity to all those who submit statements of interest and will not discriminate in its selection of consultants on the grounds of race, sex, color, disability or national origin.

Please use the listing provided above to identify the specific areas of expertise and interest. Each consultant may apply in one or as many categories as they desire.

Statements of interest should be in .pdf form and directed to Tiffany Hanisch via email at [tiffany.hanisch@state.sd.us](mailto:tiffany.hanisch@state.sd.us), no later than **June 16, 2023**.

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## Terms and Conditions

### ESM Sourcing Terms

None

### General Terms and Conditions

None

### Event Specific Terms and Conditions

Please see attached SOI document.