

Entity Name: South Dakota State Government
Event Number: 8711
Event ID: 23RFP8711
Event Name: Statewide Intercity Bus Study
Requested By: Scott Nelson
Created By: Scott Nelson
Due By Date: 05/25/2023 02:00 PM Central Time
Q&A Cutoff Date: 04/25/2023 12:15 PM Central Time
Invitation Type: Invitation Only
Assigned Commodities: 918-96 Transportation Consulting; 925-93 Traffic and Transportation Engineering
Allow Supplier Terms and Conditions: No
Public Responses: No
Display Awardee: Display
Posting Board Status: Published
Event Status: Event Under Review

Section #: Name:

1 Section 1 - RFP Event

Do not submit response through ESM Sourcing as this section is for informational purposes only. Please download SOI document and follow submittal instructions to respond.

PURPOSE OF REQUEST FOR PROPOSAL (RFP)

SDDOT seeks vendors with the necessary experience, knowledge, and qualifications to conduct a comprehensive Statewide Intercity Bus (ICB) study identifying intercity bus needs and priorities in the state. The study typically spans a four-year analysis period.

The purpose of this RFP is to develop a plan to ensure that South Dakota's ICB needs are being met. The plan will describe the current state of ICB service, identify service gaps and needs, propose an implementation strategy for improving service and evaluating progress, and document all findings and recommendations.

SDDOT is the direct recipient of Federal Transit Administration (FTA) funding and is responsible for administering it and state allocated funds. Intercity bus service funding from the Federal Transit Administration (FTA) Section 5311(f) program is part of the overall Section 5311 Formula Grants for Other than Urbanized Areas¹ funding. Each state must award 15 percent of its annual Section 5311 apportionment to develop and support ICB transportation. The requirement can be waived if the Governor certifies that the ICB bus service needs of the state are being met.

Intercity Bus Service is defined as "regularly scheduled bus service for the general public that is operated with limited stops over fixed routed connecting two or more urban areas not in close proximity, that has the capacity for transporting baggage carried by passengers, and that makes meaningful connections with scheduled intercity bus service to more distant points, if such services are available."

This study will guide SDDOT Transit staff in their continuing effort to improve the state's intercity bus program and will provide thorough service and policy analysis for interested stakeholders, including service providers and the public. The Scope of Work (Section 3) describes this study's goals and objectives in detail.

BUDGET AND PERIOD OF PERFORMANCE

Maximum Budget: \$215,000 Duration: 8 months Anticipated Start Date: July 2023

PROPOSER ELIGIBILITY

SDDOT solicits proposals from colleges, universities, research institutes, foundations, consultants, federal, state, and local agencies, and others with demonstrated capability and experience in the subject area.

No proposal will be accepted from and no contract will be awarded to any person, firm or corporation that is in arrears upon any obligations to the State of South Dakota or that otherwise may be deemed irresponsible or unreliable by the State of South Dakota.

The offeror must be registered with the South Dakota Secretary of State to conduct business within the State of South Dakota prior to execution of a contract.

RFP Publication 04/24/2023
Deadline for submission of written inquiries 05/04/2023
SDDOT responses to vendor questions 05/18/2023
Proposal submission to SDDOT May 24, 2023 2:00PM Central Time

Evaluation of proposals to determine short list (if required) 06/01/2023
Demonstrations, presentation, discussions (if required) 06/24/2023
Contract award 07/24/2023

Request for Proposal

This document constitutes the complete RFP for this project. The RFP reference number #8711 must be referred to on all proposals, correspondence, and documentation relating to this RFP.

Vendor Inquiries

Vendors and their agents (including subcontractors, employees, consultants, or anyone acting on their behalf) may email inquiries concerning this RFP to obtain clarification of requirements. No inquiries will be accepted after the date and time indicated in the Procurement Schedule.

Questions must be sent to terri.geigle@state.sd.us by e-mail with the subject line "RFP Number #8711. Vendors and their agents may not otherwise contact SDDOT regarding this RFP during the solicitation and evaluation process. Inappropriate contact is grounds for suspension or exclusion from this procurement.

The SDDOT will respond to Vendors' inquiries (if required) by email. All inquiries and the State's response will be posted on the state's procurement system and SDDOT website.

Vendors will be notified on the state's procurement system and SDDOT website regarding any modifications to this RFP. Vendors may not rely on any other statements, either written or verbal, that alter any specification, term, or condition of this RFP.

Proposal Submission

All proposals must be received by the SDDOT by the date and time indicated in the Schedule of Activities. Proposals received after the deadline will be late and ineligible for consideration.

Proposals must be signed in ink by an officer of the Vendor legally authorized to bind the Vendor to the proposal. Proposals that are not properly signed may be rejected.

The Vendor must submit an original hard copy and flash drive of the proposal. Vendors may not send the electronic copy of the proposal via email.

The cost proposal must be in a separate sealed envelope labeled "Cost Proposal" and marked with the RFP number and title. The words "Sealed Proposal Enclosed" must be prominently displayed on the outside of the shipping container.

Terms and Conditions

ESM Sourcing Terms

None

General Terms and Conditions

None

Event Specific Terms and Conditions

Please see attached RFP documents.