

Entity Name: South Dakota State Government
Event Number: 8724
Event ID: 23RFP8724
Event Name: Motor Vehicle Replacement System
Requested By: Missy Schuetzle
Created By: Missy Schuetzle
Due By Date: 06/26/2023 05:00 PM Central Time
Q&A Cutoff Date: 05/03/2023 9:31 AM Central Time
Invitation Type: Invitation Only
Assigned Commodities: 208-37 Database Software
Allow Supplier Terms and Conditions: No
Public Responses: No
Display Awardee: Display
Posting Board Status: Published
Event Status: Event Under Review

Section #: Name:

1 Section 1 - 23RFP8724

"Response to Offeror's Questions" document attached.

Addendum #1: The RFP document along with Appendix O has been replaced with updated information.

Do not submit response through ESM Sourcing as this section is for informational purposes only. Please download the RFP document along with ALL attachments and follow submittal instructions to respond.

1.0 GENERAL INFORMATION

1.1 PURPOSE OF REQUEST FOR PROPOSAL (RFP)

The South Dakota Department of Revenue (DOR) is responsible for the administration, collection, and distribution of various taxes and fees for the state including those associated with motor vehicles. Within the state, there are about 1.6 million registered vehicles (including boats, snowmobiles and off-road) and the Motor Vehicle Division of DOR collects motor vehicle excise tax and vehicle registration fees for those vehicles. It also regulates nearly 1,400 licensed motor vehicle dealers and administers the following:

- Vehicle Licensing, Titling, and Registration
- International Fuel Tax Agreement (IFTA)*
- International Registration Plan (IRP)*
- Unified Carrier Registrations (UCR)
- Heavy Vehicle Use Tax (HVUT)

* not in scope for replacement

Technology is a major enabler of DOR's mission, and the DOR currently uses a custom- developed processing system to support the state's motor vehicle operations. SDCARS was initially developed around a shell system purchased from Indiana and launched by the South Dakota Bureau of Information and Telecommunications (BIT) in 2008. Further enhancements were made in 2010 with the implementation of functionality to support dealers, in 2012 with electronic liens and titles, and in 2015 with an online portal. SDCARS was developed using a .NET framework with SQL Server as the back-end database. It is outdated and does not adequately support the needs of DOR. Many existing functions require manual workarounds and changes are difficult and time-consuming to implement.

DOR seeks to replace SDCARS with a modern, efficient, customer friendly system. DOR is looking for a hosted COTS solution that includes motor vehicles, dealer licensing, and finance modules and provides access for customers, counties, and motor vehicle dealers. The scope of the solution is outlined in multiple appendices as noted in the Scope section of this RFP. The solution must be scalable, integrate with the current interfaces as outlined in Appendix J – Interface Inventory, integrate with other legacy products, and enable new interfaces and ways of operating.

1.2 ISSUING OFFICE AND RFP REFERENCE NUMBER

The South Dakota Department of Revenue is the issuing office for this document and all subsequent addenda relating to it, on behalf of the State of South Dakota, Department of Revenue. The reference number for the transaction is RFP #23RFP8724. This number must be referred to on all proposals, correspondence, and documentation relating to the RFP.

The RFP and all supporting documents can be found at the state's e-procurement system site by searching for RFP #23RFP8724. Any updates made to the RFP or supporting documents will be posted on the site:

<https://sourcing.esmsolutions.com/postingboard/entities/3444a404-3818-494f-84c5-2a850acd7779>

1.3 LETTER OF INTENT

All interested offerors must submit a Letter of Intent to respond to this RFP.

The Letter of Intent may be submitted to Lauren Gilsrud via email at lauren.gilsrud@state.sd.us. Please place the following in the subject line of your email: "Letter of Intent for RFP 23RFP8724".

1.4 SCHEDULE OF ACTIVITIES (SUBJECT TO CHANGE)

RFP Publication: Wednesday May 3, 2023, 5pm CDT

Letter of Intent to Respond Due: Wednesday May 10, 2023, 5pm CDT

Offeror Questions Due: Monday May 15, 2023, 5pm CDT

Responses to Offeror Questions: Friday May 26, 2023, 5pm CDT

Proposal Submission: Monday June 26, 2023, 5pm CDT

Oral Presentations/Demonstrations (if required): Week of July 17th, 2023

BIT Technical Review Meetings (if required): Week of July 24th, 2023

Anticipated Award Decision/Contract Negotiation: Week of July 31st, 2023

Details for Oral Presentations and Demonstrations are included in Appendix P.

1.5 SUBMITTING YOUR PROPOSAL

All proposals must be completed and received by Lauren Gilsrud via electronic mail at lauren.gilsrud@state.sd.us by the date and time indicated in the Schedule of Activities.

Proposals received after the deadline will be late and ineligible for consideration.

Specific submittal instructions are included in Appendix O.

No proposal shall be accepted from, or no contract or purchase order shall be awarded to any person, firm or corporation that is in arrears upon any obligations to the State of South Dakota, or that otherwise may be deemed irresponsible or unreliable by the State of South Dakota.

Terms and Conditions

ESM Sourcing Terms

None

General Terms and Conditions

None

Event Specific Terms and Conditions

See attached RFP Document and attachments.