

1. Evaluation Process

1.1 Basis Of Evaluation

The evaluator/evaluation committee will review and evaluate the offers according to the criteria outlined in South Dakota Codified Law (SDCL) and shown below:

After determining that a proposal satisfies the mandatory requirements stated in the Request for Proposal, the evaluator(s) shall use subjective judgment in conducting a comparative assessment of the proposal by considering each of the following criteria:

- 6.1.1 Specialized expertise, capabilities, and technical competence as demonstrated by the proposed approach and methodology to meet the project requirements;*
- 6.1.2 Resources available to perform the work, including any specialized services, within the specified time limits for the project;*
- 6.1.3 Record of past performance, including price and cost data from previous projects, quality of work, ability to meet schedules, cost control, and contract administration;*
- 6.1.4 Availability to the project locale;*
- 6.1.5 Familiarity with the project locale;*
- 6.1.6 Proposed project management techniques; and*
- 6.1.7 Ability and proven history in handling special project constraints.*

Based on those criteria, DOR will rank Offerors based on the following considerations, listed in order of priority:

- Ability to Meet Motor Vehicle Requirements
- Ability to Meet Technical Requirements
- Project Approach and Schedule
- Offeror's Solution Experience
- Key Personnel
- Cost

The Offeror's Internal Control Assessment portion of the proposal will be evaluated on a pass/fail basis, with any offeror receiving a "fail" eliminated from further consideration.

The cost proposal will be evaluated directly based on a comparison of all proposals.

DOR reserves the right to contact client references as provided and to take information from those references into account during evaluation.