

May 22, 2023

RE: REQUEST FOR STATEMENT OF INTEREST  
MADISON, NEW MAINTENANCE SHOP  
DEPARTMENT OF TRANSPORTATION  
MADISON, SD  
OSE# T2223--19X

The State is looking for firms interested in providing professional Architectural and Engineering services for the project referenced above. The project scope will involve the design, bid and construction for new Madison, Maintenance Shop at the Department of Transportation in Madison, South Dakota, OSE# T2223--19X.

Provide professional design and construction administration services in support of constructing a new 11,000 sq ft maintenance shop. Building to include 4.5 bays, one of which will be a wash bay, offices, bathrooms and mezzanine.

The construction budget for the project is \$3,200,000, but be advised that this number is subject to change. The project will need to be designed and ready for bid advertisement by December 2023. Construction is anticipated to occur through 2024.

Firms desiring to be considered for providing professional services for this project should send a statement of interest that outlines qualifications and experience for this project. Statements of Interest should at a minimum include the following:

1. Specialized expertise, capabilities, and technical competence as demonstrated by the team's capabilities, proposed approach and methodology to meet the project requirements. (30%)
2. Resources available to perform the work, including any specialized services, within the specified time limits for the project. Include resumes of all personnel, including sub-consultants who will be assigned to this project for the entire duration. (25%)
3. Record of past performance, including price and cost data from previous projects, quality of work, ability to meet schedules, cost control, and contract administration. Include information on construction estimate accuracy for similar projects over the last 2 years. (15%)
4. Availability to project locale. (5%)
5. Familiarity with project locale. (5%)
6. Proposed project management techniques. (10%)
7. Ability and project history in handling special project constraints. (10%)

A technical review committee will select the firm based on the criteria shown. The committee respectfully requests that statements of interest be limited to 8 pages or less. This is not a requirement; merely a request.

Copies of the statement of interest must be submitted by **2:00 PM CT on June 2, 2023.** Please send an electronic copy (media or e-mail attachment) to:

Steven Palmer  
Office of the State Engineer  
Joe Foss Building  
523 E. Capitol Avenue  
Pierre, SD 57501-3182  
Phone: 605.773.5342  
E-mail: [steven.palmer@state.sd.us](mailto:steven.palmer@state.sd.us)

Firms wanting additional site/project information should contact the OSE Project Engineer, Steven Palmer. To schedule a site visit contact Steven Weisz, 605.995.3310, [steven.weisz@state.sd.us](mailto:steven.weisz@state.sd.us). Thank you for your interest in this project; we look forward to working with you.

Respectfully,

Stacy Watters, PE  
State Engineer

CC: Steven Palmer, OSE  
Chris Ott, DOT  
Steven Weisz, DOT

Attachments:

-Copy of the A/E Consultant Contract. Please note that the contractual terms and definitions are not negotiable.