

Entity Name: South Dakota State Government
Event Number: 8859
Event ID: 23RFP8859
Event Name: Birth to Three Data System
Requested By: Missy Schuetzle
Created By: Missy Schuetzle
Due By Date: 07/21/2023 05:00 PM Central Time
Q&A Cutoff Date: 06/09/2023 11:19 AM Central Time
Invitation Type: Invitation Only
Assigned Commodities: 208-37 Database Software
Allow Supplier Terms and Conditions: No
Public Responses: No
Display Awardee: Display
Posting Board Status: Published
Event Status: Event Under Review

Section #: Name:

1 Section 1 - 23RFP8859

"Response to Offeror's Questions" Document attached.

Do not submit responses through ESM Sourcing as this is for informational purposes only. Please download the attached RFP document along with the attachments and follow submittal instructions.

1. General Information

1.1 Purpose of this Request for Proposal ("RFP")

The South Dakota Department of Education's Division of Special Education (SPED) and Early Learning ("State") seeks a qualified vendor to provide professional services on behalf of the State of South Dakota ("Consultant") for the purpose of as further specified in Section 2 below. Providing a configurable Software as a Service solution that will configure, maintain, and operate to meet all the requirements of the RFP to support the South Dakota Individuals with Disabilities Education Act (IDEA) Part C / Birth to Three program as further specified in Section 2 below.

The Consultant will review all requirements of the RFP and provide a proposal by the deadline listed below. The Consultant will also provide supporting documentation on qualifications and experience to the State.

1.2 Letter of Intent

All interested Consultants may submit a Letter of Intent to respond to this RFP.

The Letter of Intent must be received by the State no later than June 16, 2023, at 5:00 PM CT. The State will receive letters of intent by email. The Letter of Intent must be submitted to Rochelle Kenzy via email at Rochelle.Kenzy@state.sd.us. Please place the following in the subject line of your email: "Letter of Intent for RFP 23RFP8859".

1.3 Schedule of Activities

RFP Publication: June 9, 2023

Letter of Intent to Respond Due: June 16, 2023, by 5:00 PM CT

Deadline for Submission of Written Inquiries: June 23, 2023, by 5:00 PM CT

Responses to Consultant Questions: July 5, 2023

Proposal Submission Deadline: July 21, 2023 by 5:00 PM CT

Oral proposals/Technology Review/discussions (if required): August 14 – 25, 2023

Anticipated Award /Contract Negotiation: September 8, 2023

Contract Start Date: October 6, 2023

1.4 Proposal Submission

All proposals must be completed and received by the date and time indicated in the Schedule of Activities.

Proposals received after the deadline will be late and ineligible for consideration.

An original and five (5) copies of the proposal shall be submitted. In addition, the Consultant shall provide one (1) copy of their entire proposal, including all attachments, in Microsoft Word or PDF electronic format. Consultants shall enclose the electronic copy with their mailed response and may not send the electronically copy of their proposal via email.

All proposals must be signed, in ink, by an officer of the responder, legally authorized to bind the responder to the proposal, and sealed in the form intended by the respondent. Proposals that are not properly signed may be rejected. The sealed envelope must be marked with the appropriate RFP Number and Title. The words "Sealed Proposal Enclosed" must be prominently denoted on the outside of the shipping container. Proposals must be addressed and labeled as follows:

REQUEST FOR PROPOSAL #23RFP8859

BUYER ROCHELLE KENZY

DEPARTMENT OF EDUCATION

800 GOVERNORS DRIVE

PIERRE SD 57501-3182

Proposals may be modified or withdrawn by the Consultant prior to the established due date and time. No oral, telephonic, telegraphic or facsimile responses or modifications to proposals will be considered.

Terms and Conditions

ESM Sourcing Terms

None

General Terms and Conditions

None

Event Specific Terms and Conditions

See attached RFP Document and attachments.