

Entity Name: South Dakota State Government
Event Number: 8896
Event ID: 23RFP8896
Event Name: South Dakota Mines F&A Rate
Requested By: Missy Schuetzle
Created By: Missy Schuetzle
Due By Date: 07/13/2023 03:00 PM Central Time
Q&A Cutoff Date: 06/21/2023 9:14 AM Central Time
Invitation Type: Invitation Only
Assigned Commodities: 958-15 Building and Facilities Management Services
Allow Supplier Terms and Conditions: No
Public Responses: No
Display Awardee: Display
Posting Board Status: Published
Event Status: Event Under Review

Section #: Name:

1 Section 1 - 23RFP8896

"Response to Offeror's Questions" document attached.

Do not submit responses through ESM Sourcing as this is for informational purposes only. Please download the attached RFP Document and follow submittal instructions.

1.1 PURPOSE OF REQUEST FOR PROPOSAL (RFP)

This Request for Proposal ("RFP") is being issued for the purpose of obtaining professional services support for upcoming negotiations with the Department of Health and Human Services for Facilities and Administrative Cost Rate Agreement.

South Dakota Mines is a public university in Rapid City, South Dakota. Student headcount enrollment at South Dakota Mines for Fall 2022 was 2,493 in undergraduate and graduate programs.

South Dakota Mines utilizes Ellucian Banner for financials, asset management, purchasing, accounts payable, payroll, and human resources.

The current agreement with DHHS is effective 07/01/2019 through 06/30/2024. The current on-campus rate for Research is 42%, Instruction is 50%, Other Sponsored Activities is 35%, and the off-campus rate is 26%.
The total of all external research expenditures for the fiscal year ending June 30, 2022, was \$18,508,704.

1.2 ISSUING OFFICE AND RFP REFERENCE NUMBER

Business Services is the issuing office for this document and all subsequent addenda relating to it, on behalf of the South Dakota School of Mines & Technology (South Dakota Mines), State of South Dakota. The reference number for the transaction is RFP # 23RFP8896. This number must be referred to on all proposals, correspondence, and documentation relating to the RFP.

1.3 SCHEDULE OF ACTIVITIES (SUBJECT TO CHANGE)

RFP Publication-June 21, 2023
Deadline for Submission of Written Inquiries-June 28, 2023, 2PM MT
Responses to Vendor Questions-July 6, 2023, 2PM MT
Proposal Submission-July 13, 2023, 2PM MT
Anticipated Award Decision/Contract Negotiation-July 24, 2023

1.4 SUBMITTING YOUR PROPOSAL

All proposals must be completed and received in the South Dakota Mines, Business Services Office by the date and time indicated in the Schedule of Activities.

Proposals received after the deadline will be ineligible for consideration.

The proposal should be page numbered and should have an index and/or a table of contents referencing the appropriate page number.

Due by: July 13, 2023, 2:00PM MT
Electronic proposal in PDF format emailed to:
Barbara.Mustard@sdsmt.edu

BUSINESS SERVICES - BARB MUSTARD
Subject Line -- RFP # 23RFP8896

No proposal shall be accepted from, or no contract or purchase order shall be awarded to any person, firm or corporation that is in arrears upon any obligations to the State of South Dakota, or that otherwise may be deemed irresponsible or unreliable by the State of South Dakota.

Terms and Conditions

ESM Sourcing Terms

None

General Terms and Conditions

None

Event Specific Terms and Conditions

See attached RFP document.