

Entity Name: South Dakota State Government
Event Number: 8984
Event ID: 23RFP8984
Event Name: Communications Transport Service
Requested By: Missy Schuetzle
Created By: Missy Schuetzle
Due By Date: 09/19/2023 05:00 PM Central Time
Q&A Cutoff Date: 08/01/2023 12:08 PM Central Time
Invitation Type: Invitation Only
Assigned Commodities: 209-28 Communications: Networking, Linking, etc.
Allow Supplier Terms and Conditions: No
Public Responses: No
Display Awardee: Display
Posting Board Status: Published
Event Status: Event Under Review

Section #: Name:

1 Section 1 - 23RFP8984

"Response to Offeror's Questions" Document attached.

Do not submit responses through ESM Sourcing as this is for informational purposes only. Please download the attached RFP document along with other attachments and follow submittal instructions.

1 GENERAL INFORMATION

1.1 BIT Standard Contract Terms and Conditions

Any contract or agreement resulting from this RFP will include the State of South Dakota's (the "State") standard contract clauses which include I/T contract terms, along with any additional contract terms as negotiated by the parties. As part of the negotiation process the I/T specific contract terms may be altered or deleted. The Contractor must indicate in its response any issues it has with specific contract terms. If the Contractor does not indicate that there are any issues with any contract terms, then the State will assume those terms are acceptable to the Contractor. There is also a list of technical questions, Security and Vendor Questions which is attached as Appendix E, the Contractor must complete. These questions may be used in the proposal evaluation. It is preferred that the Contractor's response to these questions is provided as a separate document from the RFP response. The file name must be "(Your Name) Security and Vendor Questions Response". This document cannot be a scanned document but must be an original. If the Contractor elects to make the Security and Vendor Questions part of its response, the questions must be clearly indicated in the proposal's Table of Contents. A single numbering system must be used throughout the proposal.

1.2 ISSUING OFFICE AND RFP REFERENCE NUMBER

The Bureau of Information and Telecommunications (BIT) is the issuing office for this document and all subsequent addenda relating to it, on behalf of the State of South Dakota. The reference number for the transaction is RFP # 23RFP8984 This number must be listed on all proposals, correspondence, and documentation relating to the RFP. The Department of Education (DOE) is an integral agency that is also involved with this procurement and is financially responsible for payment of the invoices associated with services delivered to locations that are classified as K-12 school sites.

1.3 LETTER OF INTENT

All interested Contractors are requested, but not required to submit a Letter of Intent to respond to this RFP.

The letter of intent must be received no later than August 8, 2023 5:00 PM Central Time. If submitted by mail, the envelope should be addressed to:

COMMUNICATIONS TRANSPORT SERVICE RFP #23RFP8984
Bureau of Information and Telecommunications 700 Governors Drive
Pierre, SD 57501

Be sure to reference the RFP number in your letter.

The Letter of Intent may be submitted via email at e-rate@state.sd.us. Please place the following in the subject line of your email: "Letter of Intent for RFP #23RFP8984".

Contractors submitting a timely Letter of Intent will automatically, via email, receive additional materials such as responses to Contractor inquiries or addenda to the RFP. If Contractors do not submit a Letter of Intent, they are responsible for monitoring the State procurement

website and the E-rate Form 470 website to obtain RFP documents including any updates that may be issued. See <https://portal.usac.org/suite/> and <https://data.usac.org/publicreports/Forms/Form470Rfp/Index> for the E-rate website links. As explained in Section 5 herein, this procurement is subject to the rules and regulations of the E-rate program for the K-12 qualifying sites.

1.4 SCHEDULE OF ACTIVITIES (DATES SUBJECT TO CHANGE)

RFP Publication and Posting of E-rate Form 470: August 1, 2023
Letter of Intent to Respond Due: August 8, 2023 5 p.m. CT
Deadline for Submission of Written Inquiries: August 15, 2023 5 p.m. CT
Responses to Contractor Questions: August 22, 2023 5 p.m. CT
Proposal Submission Deadline: September 19, 2023 5 p.m. CT
Contractor Presentations: Starting October 2, 2023
Contractor Selection: December 11, 2023
Anticipated Award Decision/Contract Negotiation: January 4, 2024

1.5 SUBMITTING YOUR PROPOSAL

All proposals must be completed and received by the Bureau of Information and Telecommunications by the date and time indicated in the Schedule of Activities and in the format prescribed below.

Submit an original of your signed proposal and two (2) identical copies. With the submission, include an electronic copy of your proposal in DOCX or in PDF format, with the cost proposal in the required Excel format using the template provided. If in DOCX, make it a "read-only" version. An electronic copy must be emailed to e-rate@state.sd.us along with the original, signed proposal and two identical copies by the deadline established for the signed written proposal.

All proposals must be signed, in ink, by an officer of the responder, legally authorized to bind the responder to the proposal, and sealed in the form intended by the respondent. Proposals that are not properly signed may be rejected. The sealed envelope must be marked with the appropriate RFP Number and Title. The words "Sealed Proposal Enclosed" must be prominently denoted on the outside of the shipping container. Proposals must be addressed and labeled as follows:

REQUEST FOR PROPOSAL #23RFP8984
PROPOSAL TITLE - COMMUNICATIONS TRANSPORT SERVICES DUE SEPTEMBER 19, 2023, 5 P.M. CT
BUYER: BUREAU OF INFORMATION AND TELECOMMUNICATIONS
ATTENTION: Director of Telecommunications ADDRESS: 700 GOVERNORS DRIVE PIERRE, SD 57501

No proposal shall be accepted from, or no contract or purchase order shall be awarded to any person, firm, or corporation that is in arrears upon any obligations to the State of South Dakota, or that otherwise may be deemed irresponsible or unreliable by the State of South Dakota.

Terms and Conditions

ESM Sourcing Terms

None

General Terms and Conditions

None

Event Specific Terms and Conditions

See attached RFP Document and supporting documents.