

STATEMENT OF WORK, CONSULTANT DELIVERABLES

ENVIRONMENTAL PROGRAM SUPPORT FOR NATIONAL ENVIRONMENTAL POLICY ACT (NEPA) ASSISTANCE FOR SOUTH DAKOTA ARMY NATIONAL GUARD

General Description of Work:

The consultant will assist the South Dakota Army National Guard (SDARNG) Environmental Programs Branch (CFMO-EV) with environmental compliance program support in accordance with Army Regulation 200-1, Environmental Enhancement and Protection. This agreement will focus on assisting the program with NEPA compliance activities.

Detailed Description of Work:

The Contractor will support the SDARNG in complying with:

- The National Environmental Policy Act (NEPA) of 1969, as amended (42 United States Code [USC] 4321 *et seq.*);
- The President's Council on Environmental Quality (CEQ) Regulations Implementing the Procedural Provisions of the NEPA (40 Code of Federal Regulations [CFR] 1500-1508);
- The Army National Guard NEPA Handbook, Guidance on Preparing Environmental Documentation for Army National Guard Actions in Compliance with the NEPA of 1969; and
- The Army's agency-specific NEPA implementing regulations at 32 CFR Part 651, Environmental Analysis of Army Actions (Final Rule, 29 March 2002).

Programs of support include but are not limited to:

- NEPA's application to SDARNG actions (Section 1.4 of the ARNG NEPA Handbook- Volume I)
- Accomplishing the NEPA Process (Section 1.5 of the ARNG NEPA Handbook- Volume I)
- Preparing focused Environmental Assessments (Section 1.6.2 of the ARNG NEPA Handbook- Volume I)
 - o Scoping Process (Sections 2.3, 2.4, and 3.10 of the ARNG NEPA Handbook- Volume I)
 - o Tribal Consultation (Section 2.4.2 of the ARNG NEPA Handbook- Volume I)
 - o Development of Purpose and Need
 - o Development of Proposed Action and Alternatives (Section 1.6.4 of the ARNG NEPA Handbook- Volume I)
 - o Identification of Affected Environment and analysis for Environmental Consequences
 - o Analyze Cumulative Effects (Section 1.6.5 of the ARNG NEPA Handbook- Volume I)
- Guidance on compliance with federal regulations and standard practices for compliance
- NEPA interface with Selected SDARNG Programs and Actions (Section 4.0 of ARNG NEPA Handbook- Volume I)
- Completion of Categorical Exclusions
- Training classes or courses
- Close In Training Area (CITA) forms
- CERCLA compliance

- Scope of work drafts for Level III cultural resources survey
- Climate change analysis

Task 1. After notice to proceed, the Contractor will conduct a kickoff meeting with SDARNG Environmental Programs staff to identify priority support needs and site support to include on-site support as required for program compliance related items as directed by Environmental Programs, CFMO-ENV. Services will be billed against the Not to Exceed contract at the attached rates.

Task 2. The Contractor will conduct quarterly meetings with SDARNG Environmental Programs, CFMO-ENV to set priorities, to discuss environmental issues, concerns, schedule to provide support the SDARNG Environmental Program as directed throughout the state. A quarterly progress report will be provided as part of the meetings. The quarterly meetings will be face-to-face to the extent possible with COVID restrictions.

The SDARNG will provide to the Consultant the following:

- Owner supplies data or documents (existing studies, reports, maps, and other data)
- Right of entry

Consultant Deliverables:

The Contractor will aid with NEPA tasks. The Contractor will provide an estimate of cost for each assigned task.

The Contractor will deliver a consolidated list of required items and meeting notes from the kickoff and progress meetings electronically.

The Contractor will provide a detailed After-Action Report detailing the accomplishments quarterly.

Consultant Responsibilities:

Schedule:

- a. kickoff meeting to be scheduled as contract is awarded
- b. quarterly teleconference or in-person progress meetings with SDARNG Environmental Office

Payment Schedule:

Consultant will submit an itemized invoice for services based on contract work completed and submitted to SDARNG for review on a monthly basis if tasking is completed in that month. Final invoice for services will be submitted upon satisfactory completion and submission to SDARNG tasked deliverables stated herein.