

Entity Name: South Dakota State Government

Event Number: 9221

Event ID: 23RFP9221

Event Name: Scheduled Cleaning Services at Field Maintenance Shop-Brookings, SD

Requested By: Missy Schuetzle

Created By: Missy Schuetzle

Due By Date: 11/10/2023 06:00 PM Central Time

Q&A Cutoff Date: 10/16/2023 11:03 AM Central Time

Invitation Type: Invitation Only

Assigned Commodities: 914-28 Cleaning, Interior/Exterior, New Construction; 910-03 Building Cleaning, Exterior

Allow Supplier Terms and Conditions: No

Public Responses: No

Display Awardee: Display

Posting Board Status: Published

Event Status: Event Under Review

Section #: Name:

1 Section 1 - 23RFP9221

Do not submit responses through ESM Sourcing as this is for informational purposes only. Please download the attached RFP document and Exhibit A document and follow submittal instructions.

1.0 GENERAL INFORMATION

1.1 PURPOSE OF REQUEST FOR PROPOSAL (RFP)

This request for proposal (RFP) is a request for competitive sealed proposals designed to solicit offers from qualified offerors/contractors who will be responsible for providing limited janitorial services at FMS #8 in Brookings, SD in accordance with Exhibit A (Scope of Work). Work location is 300 5th Street, South, Brookings, SD 57006.

Copy of Exhibit A is attached hereto and incorporated herein by reference.

Proposals shall conform to all instructions, conditions, and requirements included in the Request for Proposal. Prospective vendors are expected to carefully examine all documentation contained in this RFP and be willing to accept each requirement term and condition.

1.2 ISSUING OFFICE AND RFP REFERENCE NUMBER

The State of South Dakota, Department of Military is the issuing office for this document and all subsequent addenda relating to it, on behalf of the State of South Dakota, Department of Military/South Dakota Army National Guard. The reference number for the transaction is 23RFP9221. This number must be referred to on all proposals, correspondence, and documentation relating to the RFP.

1.3 LETTER OF INTENT

All interested offerors may submit a Letter of Intent to respond to this RFP.

The letter of intent should be received in the mail by no later than October 23, 2023. If submitted by mail the envelope should be addressed to:

Address: Mr. Steve Timmons
JFHQ-SD-CFMO-OM
2823 W. Main Street
Rapid City, SD 57702

Be sure to reference the RFP number in your letter.

The Letter of Intent may be submitted to Mr. Steve Timmons via email at steven.j.timmons3.nfg@army.mil. Please place the following in the subject line of your email: "Letter of Intent for RFP 23RFP9221."

1.4 SCHEDULE OF ACTIVITIES (SUBJECT TO CHANGE)

RFP Publication: 16 October 2023
Letter of Intent to Respond Due: 23 October 2023
Deadline for Completion of Site Visits: 27 October 2023
Deadline for Offer Questions: 31 October 2023
Responses to Offeror Questions: 03 November 2023
Proposal Submission: 10 November 2023

Oral Presentations/discussions (if required): 14 November 2023
Proposal Revisions (if required): 17 November 2023
Anticipated Award Decision/Contract Negotiation: 20 November 2023

1.5 SUBMITTING YOUR PROPOSAL

All proposals must be completed and received in the mail by the date and time indicated in the Schedule of Activities.

Proposals received after the deadline will be late and ineligible for consideration.

An original and one (1) identical copy of the proposal shall be submitted.

All proposals must be signed, in ink, by an officer of the responder, legally authorized to bind the responder to the proposal, and sealed in the form intended by the respondent. Proposals that are not properly signed may be rejected. The sealed envelope should be marked with the appropriate RFP Number and Title. Proposals should be addressed and labeled as follows:

REQUEST FOR PROPOSAL 23RFP9221
PROPOSAL DUE November 10, 2023
STATE POC Mr. Steven Timmons
JFHQ-SD-CFMO-OM
2823 W. Main Street
Rapid City, SD 57702

No proposal shall be accepted from, or no contract or purchase order shall be awarded to any person, firm or corporation that is in arrears upon any obligations to the State of South Dakota, or that otherwise may be deemed irresponsible or unreliable by the State of South Dakota.

Terms and Conditions

ESM Sourcing Terms

None

General Terms and Conditions

None

Event Specific Terms and Conditions

See attached RFP document and Exhibit A document.