

Qualified Health Plan Formulary Review – 23RFP9240 Question & Answer Document

- 1- What are the projected number of formularies to be reviewed during the contract period?
 - a. Based on the PY2024 Qualified Health Plan template filing, the numbered formularies for individual plans are 30 and small group is 21. It is unclear if there is duplication in individual carrier formulary structure for the formulary IDs provided; this is one of the areas where this RFP/project will help to identify/address.
- 2- Is any travel expected for these services? Per RFQ page 6, Section 2.4, travel expenses will not be paid. So if there is expected travel, we would want to factor that in to our proposed rates.
 - a. We do not see the language you are referencing that travel will not be paid. Travel is expected to meet our staff and provide onsite training. Reimbursement for travel should be factored into the proposal.
- 3- Would it be permissible to deliver our response in **email only**?
 - a. No.
- 4- Section 4.3 of the RFP asks for at least three previous and current contracts. Is this asking for 3 total, which can be either previous or current, or three of each (6 total)?
 - a. A total of 6 contracts.
- 5- Noting that the RFP says that the cost proposal will be evaluated independently, would you like the cost proposal to be in a separate document?
 - a. Yes
- 6- The cost proposal (Section 6.0) says that “the cost proposal must also include the methodology proposed to be used for travel, lodging, meals and other miscellaneous costs that do not exceed the CONUS rates established by the GSA.” Going back to question #2 above, will travel costs be reimbursed if travel is required.
 - a. No separate payments will be made to cover additional expenses not included in the agreed upon contract amount. The cost proposal must include these expenses.
- 7- The evaluation criteria (Section 5.3) has certain items that are not otherwise mentioned in the RFP required content. Such as “familiarity with the project locale” and “availability to the project locale”. We just want to understand how we should incorporate the evaluation criteria noted in Section 5.3 into our response.
 - a. Please include a section in your proposal that explains your familiarity with the South Dakota health insurance market and address your availability to DOI staff.