

Entity Name: South Dakota State Government
Event Number: 9268
Event ID: 23RFP9268
Event Name: Teach Dementia Dialogues to Community Members
Requested By: Missy Schuetzle
Created By: Missy Schuetzle
Due By Date: 12/12/2023 05:00 PM Central Time
Q&A Cutoff Date: 11/01/2023 8:37 AM Central Time
Invitation Type: Invitation Only
Assigned Commodities: 208-66 Professional: Computer Training, Hospital/Pharmacy, Legal, etc.
Allow Supplier Terms and Conditions: No
Public Responses: No
Display Awardee: Display
Posting Board Status: Published
Event Status: Event Under Review

Section #: Name:

1 Section 1 - 23RFP9268

"Response to Offeror Questions" Document attached.

Do not submit responses through ESM Sourcing as this is for informational purposes only. Please download the attached documents and follow submittal instructions.

1.0 GENERAL INFORMATION

1.1 PURPOSE OF REQUEST FOR PROPOSAL (RFP)

The South Dakota Department of Human Services, Office of Long Term Services and Supports (LTSS) is requesting proposals for a trainer who will become certified to teach Dementia Dialogues® through the University of South Carolina. Dementia Dialogues® is a nationally registered and evidence-informed, intervention program. This 5-module training course is designed to educate community members and caregivers (formal or informal) for persons who exhibit signs and symptoms of Alzheimer's disease and related dementias. Following certification, the trainer will provide instruction to various community stakeholders across South Dakota in consultation with LTSS Program Staff.

1.2 ISSUING OFFICE AND RFP REFERENCE NUMBER

The Division of Long Term Services and Supports is the issuing office for this document and all subsequent addenda relating to it, on behalf of the State of South Dakota, Department of Human Services. The reference number for the transaction is RFP #23RFP9268. This number must be referred to on all proposals, correspondence, and documentation relating to the RFP.

1.3 SCHEDULE OF ACTIVITIES (SUBJECT TO CHANGE)

RFP Publication: 11/1/2023

Offeror Questions Due: 11/14/2023

Responses to Offeror Questions:

Proposal Submission: 12/12/2023

Oral Presentations/discussions (if required): 1/9/2024

Proposal Revisions (if required): 2/5/2024 Anticipated Award Decision/Contract

Negotiation: 3/1/2024

1.4 SUBMITTING YOUR PROPOSAL

All proposals must be completed and received in the Division of Long Term Services and Supports by the date and time indicated in the Schedule of Activities.

Proposals received after the deadline will be late and ineligible for consideration. An original and three (3) identical copies of the proposal shall be submitted.

All proposals must be signed, in ink, by an officer of the responder, legally authorized to bind the responder to the proposal, and sealed in the form intended by the respondent. Proposals that are not properly signed may be rejected. The sealed envelope should be marked with the appropriate RFP Number and Title. Proposals should be addressed and labeled as follows:

REQUEST FOR PROPOSAL 23RFP9268

PROPOSAL DUE December 12, 2023

STATE POC Lesley Farmen

Department of Human Services

3800 Highway 34 E

Pierre, SD 57501

No proposal shall be accepted from, or no contract or purchase order shall be awarded to any person, firm or corporation that is in arrears upon any obligations to the State of South Dakota, or that otherwise may be deemed irresponsible or unreliable by the State of South Dakota.

Terms and Conditions

ESM Sourcing Terms

None

General Terms and Conditions

None

Event Specific Terms and Conditions

See attached RFP Document.