

Entity Name: South Dakota State Government

Event Number: 9341

Event ID: 23RFP9341

Event Name: Program Evaluation of SD Adult Protective Services

Requested By: Missy Schuetzle

Created By: Missy Schuetzle

Due By Date: 01/05/2024 05:00 PM Central Time

Q&A Cutoff Date: 11/22/2023 10:28 AM Central Time

Invitation Type: Invitation Only

Assigned Commodities: 952-77 Research and Evaluation, Human Services (Including Productivity Audits); 948-07 Administration Services, Health

Allow Supplier Terms and Conditions: No

Public Responses: No

Display Awardee: Display

Posting Board Status: Published

Event Status: Event Under Review

Section #: Name:

1 Section 1 - 23RFP9341

"Response to Offeror Questions" Document attached.

Addendum #1: Extend the proposal submission due date to January 5, 2024, 5:00 p.m.

Do not submit responses through ESM Sourcing as this is for informational purposes only. Please download the attached RFP document and follow submittal instructions.

1.0 GENERAL INFORMATION

1.1 PURPOSE OF REQUEST FOR PROPOSAL (RFP)

The purpose of this proposal is to seek consultation services for the purpose of evaluating the Adult Protective Services (APS) program and provide recommendations to align SD APS with the National Consensus Guidelines, identify policy and program needs, and write recommended policy.

1.2 ISSUING OFFICE AND RFP REFERENCE NUMBER

The Division of Long Term Services and Supports – Adult Protective Services is the issuing office for this document and all subsequent addenda relating to it, on behalf of the State of South Dakota, Department of Human Services. The reference number for the transaction is RFP #23RFP9341. This number must be referred to on all proposals, correspondence, and documentation relating to the RFP.

1.3 SCHEDULE OF ACTIVITIES (SUBJECT TO CHANGE)

RFP Publication: November 22, 2023

Offeror Questions Due: December 1, 2023

Responses to Offeror Questions: December 8, 2023

Proposal Submission: December 29, 2023 by 5 pm

Oral Presentations/discussions (if required): January 12, 2024

Proposal Revisions (if required): January 19, 2024

Anticipated Award Decision/Contract Negotiation: February 2, 2024

1.4 SUBMITTING YOUR PROPOSAL

All proposals must be completed and received in the Division of Long Term Services and Supports by the date and time indicated in the Schedule of Activities.

Proposals received after the deadline will be late and ineligible for consideration.

An original and four (4) identical copies of the proposal must be submitted by mail to the South Dakota Department of Human Services and an electronic version must be made available.

Due to security concerns the State will not accept electronic proposals on portable media so Offerors must provide a secure location where the State can electronically download the Offeror's proposal(s). This secure location can be a SFTP site, an encrypted FTP site or a webpage using SSL if files are only downloaded and nothing has to be uploaded. Offerors shall reference their secure web location in the paper copy of their proposal.

All proposals must be signed, in ink, by an officer of the responder, legally authorized to bind the responder to the proposal, and sealed in the form intended by the respondent. Proposals that are not properly signed may be rejected. The sealed envelope should be marked with the appropriate RFP Number and Title. Proposals should be addressed and labeled as follows:

REQUEST FOR PROPOSAL #23RFP9341
PROPOSAL DUE December 29, 2023
STATE POC Katelyn Szuggar
Department of Human Services
3800 E Highway 34
Pierre, SD 57501

No proposal shall be accepted from, or no contract or purchase order shall be awarded to any person, firm or corporation that is in arrears upon any obligations to the State of South Dakota, or that otherwise may be deemed irresponsible or unreliable by the State of South Dakota.

Terms and Conditions

ESM Sourcing Terms

None

General Terms and Conditions

None

Event Specific Terms and Conditions

See attached RFP document