**Response to Questions**

**RFP 23RFP9341**

1. **What is the anticipated budget for this project?**

The budget will be determined after review of proposals.

1. **Please clarify what is meant by “Offerors may submit multiple cost proposals”**

You may submit multiple cost proposals if they come with different options or tiered packages.

1. **Would the State please share the source of funding?**

The State will use American Rescue Plan funds awarded to Adult Protective Services.

1. **Referring to the Scope of Work is it permissible that if the vendor maximizes time on the ground with targeted visits?**

Yes

1. **Would the State consider an electronic submission via email vs. print copies and/or secure location/SFTP/FTP site downloads?**

The state will not accept email submissions. Secure downloads are acceptable. See section 1.4 of the RFP.

1. **1.4 states, “Due to security concerns the State will not accept electronic proposals on portable media” and 5.1.1 states, “offeror should provide (1) copy of their entire proposal, including all attachments, in Microsoft Word or PDF electronic format) Please clarify.**

The USB, Flash Drive was in error. You may submit one copy via electronic download on a secure download. Other copies must be submitted per 1.4.

1. **Would the State consider granting an extension for the submittal deadline, given end of year activities?**

The proposal due date has been extended to Jan 5th at close of business.

1. **Could we confirm whether the South Dakota Department of Human Services will furnish us with a comprehensive list of stakeholders they deem essential for inclusion in understanding current South Dakota APS practices and concerns?**

Yes, a list can be created after contract execution. For context, some stakeholders include the DCI Elder Abuse Unit, Consumer Protection, various law enforcement agencies, various State’s Attorneys, and the Department of Health among others.

1. **Where are APS staff primarily located?**

APS staff are located throughout the state.

1. **Is there an existing training plan to be updated or will a training plan need to be developed from scratch?**

There is no existing formal training plan.

1. **Is there an existing training manual to be updated or will a training plan need to be developed from scratch?**

There is no existing training manual or training plan.

1. **Will Google Drive or Dropbox services meet the requirements of a webpage using SSL.**

If they do not require the State to upload anything these will meet the requirements.