

Entity Name: South Dakota State Government

Event Number: 9711

Event ID: 23RFP-SDSU-12202023

Event Name: University Housing/Residence Life Facilities Laundry Equipment & Serv

Requested By: Missy Schuetzle

Created By: Missy Schuetzle

Due By Date: 01/29/2024 10:00 AM Central Time

Q&A Cutoff Date: 12/20/2023 2:15 PM Central Time

Invitation Type: Invitation Only

Assigned Commodities: 934-42 Laundry and Dry Cleaning Equipment, Commercial, Maintenance and Repair;
983-45 Laundry and Dry Cleaning Equipment, Commercial, Rental or Lease

Allow Supplier Terms and Conditions: No

Public Responses: No

Display Awardee: Display

Posting Board Status: Published

Event Status: Event Under Review

Section #: Name:

1 Section 1 - 23RFP-SDSU-12202023

Additional "Response to Offer Questions" document attached.

"Response to Offeror Questions" documents attached.

Do not submit responses through ESM Sourcing as this is for informational purposes only. Please download the attached documents and follow submittal instructions.

1.0 GENERAL INFORMATION

1.1 PURPOSE OF REQUEST FOR PROPOSAL (RFP)

Three South Dakota Board of Regents Universities, Dakota State University, Northern State University and South Dakota State University, are requesting proposals to establish a multi-year agreement, for the procurement, operation, and management of its (free to use) laundry centers in the University Housing and Residence Life facilities located on each campus. The Universities' laundry programs are an asset to the Universities, and as such, the Contractor must be committed to meeting the immediate needs of the Universities' (students and staff) along with providing long-term enhancements through the installation of new laundry equipment, a functioning mobile service request app, and promotional activities.

1.2 UNIVERSITY PROFILES

Dakota State University

Dakota State University (DSU) is a public university located in Madison, South Dakota, known for its strong emphasis on technology and computer science education. Established in 1881, DSU has evolved into a modern institution offering a variety of undergraduate and graduate programs in computer science, teacher education, business, and the arts and sciences for its 1,300 students on campus and more than 2,000 online. Housing over 800 students in the ten campus housing locations, with fourteen laundry service locations. The campus has seen the addition of a new apartment style building and renovation of two other residence halls since 2017.

Northern State University

Founded in 1901, Northern State University (NSU) is a premier liberal arts regional institution characterized by outstanding instruction, extraordinary community relations, and excellent co-curricular opportunities. Our 1,725 (FTE) students pursue one of 42 majors and 55 minors and hail from 38 states and 30 foreign countries. Housing 600 students in six residence halls, with 10 laundry facilities including three residence halls built within the last 6 years. The campus has seen more than \$120 million in privately funded building projects and scholarships within a decade, including 30 million dollars in three new residential facilities constructed since 2017.

South Dakota State University

South Dakota State University (SDSU) serves some 11,505 students and is classified by Carnegie as a Doctoral University, High Research Activity. As South Dakota's 1862 land-grant university, SDSU plays a key leadership role in education, research, and disseminating knowledge to support innovation, industry, workforce development, economic development, and quality of life. SDSU awards degrees at the associate, bachelor's, master's, and doctoral levels through programs in diverse academic colleges. SDSU provides laundry services to 4,300 students in nineteen housing facilities containing 87 individual laundry areas.

1.3 ISSUING OFFICE AND RFP REFERENCE NUMBER

The SDSU Purchasing Office is the issuing office for this document and all subsequent addenda relating to it, on behalf of the Universities. The reference number for the transaction is RFP #SDSU12202023. This number must be referred to on all proposals, correspondence, and documentation relating to the RFP.

1.4 SCHEDULE OF ACTIVITIES (SUBJECT TO CHANGE)

RFP Publication: 12/20/2023

Deadline to Contact for Pre-Proposal Conference: 12/28/2023 by 2:00pm CST

Pre-Proposal Zoom Conference (via Zoom): 01/03/2024 at 8:00am CST

Offeror Questions Due: 01/10/2024 by 1:00pm CST

Responses to Offeror Questions: 01/16/2024 by 5:00pm CST

Proposal Submission: 01/29/2024 by 10:00am CST

Anticipated Award Decision/Contract Negotiation: 02/09/2024

1.5 PRE-PROPOSAL CONFERENCE

The pre-proposal conference is not required but is highly recommended. Interested vendors must email Rebecca Peterson at Rebecca.Peterson@sdstate.edu by the date and time listed in section 1.4 and each vendor will receive an email with instructions for attending the electronic zoom conference. The pre-proposal conference will begin at 8:00 AM CST with a maximum length of an hour in length. NOTE: any questions asked during the pre-proposal conference will need to be included in the Written Inquiries process, as outlined in section 1.13, and by the deadline indicated in section 1.4.

1.6 SUBMITTING YOUR PROPOSAL

All proposals must be completed and received in the SDSU Purchasing Office via email to Karen Bravek, SDSU Purchasing Manager at Karen.Bravek@sdstate.edu by the date and time indicated in the Schedule of Activities. Proposals received after the deadline will be late and ineligible for consideration. The proposal submission email MUST have a subject line that includes the appropriate RFP Number and Open Date.

Example:

REQUEST FOR PROPOSAL #SDSU12202023 Opening 01/29/2024

This information is the ONLY information that should appear in the Subject Line of your email. Any other information could cause your bid to be rejected.

All proposals must be signed by an officer of the responder, legally authorized to bind the responder to the proposal. Proposals that are not properly signed may be rejected.

No proposal shall be accepted from, or no contract or purchase order shall be awarded to any person, firm or corporation that is in arrears upon any obligations to SDSU/State of South Dakota, or that otherwise may be deemed irresponsible or unreliable by SDSU or the State of South Dakota.

Terms and Conditions

ESM Sourcing Terms

None

General Terms and Conditions

None

Event Specific Terms and Conditions

Refer to attached documents.