

Entity Name: South Dakota State Government
Event Number: 9733
Event ID: 24RFP9733
Event Name: Embedded Compliance Professional
Requested By: Missy Schuetzle
Created By: Missy Schuetzle
Due By Date: 03/08/2024 06:00 PM Central Time
Q&A Cutoff Date: 01/08/2024 9:31 AM Central Time
Invitation Type: Invitation Only

Assigned Commodities: 909-33 Contractor Compliance Monitoring Services; 918-43 Environmental Consulting

Allow Supplier Terms and Conditions: No

Public Responses: No

Display Awardee: Display

Posting Board Status: Published

Event Status: Event Under Review

Section #: Name:

1 Section 1 - 24RFP9733

Do not submit responses through ESM Sourcing as this is for informational purposes only. Please download the attached documents and follow submittal instructions.

1.0 GENERAL INFORMATION

1.1 PURPOSE OF REQUEST FOR PROPOSAL (RFP)

The Contractor will assist the South Dakota Army National Guard (SDARNG) Environmental Programs Branch (CFMO-EV) in an Embedded Consultant role to meet the SDARNG's obligation to execute federally funded projects. The Contractor will have a designated individual that will complete weekly tasks as assigned by the SDARNG Environmental Program Manager. The role of the Embedded Consultant would be to conduct inspections, maintain environmental records and update management plans (e.g. SPCC, Hazardous Waste Management Plan (HWMP) and SOPs, Integrated Solid Waste Management Plans (ISWMP), Inspection logs, etc.), and conduct routine compliance tasks in accordance with Federal, State, DoD, NGB, SDARNG laws, regulations, to include Army Regulation 200-1 (AR 200-1), and to complete other tasks as assigned. This is based on a 40 hour work week.

Copy of Exhibit A SOW is attached hereto and incorporated herein by reference.

Proposals shall conform to all instructions, conditions, and requirements included in the Request for Proposal. Prospective vendors are expected to carefully examine all documentation contained in this RFP and be willing to accept each requirement term and condition.

1.2 ISSUING OFFICE AND RFP REFERENCE NUMBER

The State of South Dakota, Department of the Military is the issuing office for this document and all subsequent addenda relating to it, on behalf of the State of South Dakota, Department of the Military/South Dakota Army National Guard. The reference number for the transaction is RFP #24RFP9733. This number must be referred to on all proposals, correspondence, and documentation relating to the RFP.

1.3 LETTER OF INTENT

All interested offerors must submit a Letter of Intent to respond to this RFP.

The letter of intent should be received in the mail no later than February 9th, 2024. If submitted by mail the envelope should be addressed to:

Address: MAJ Will Domagall
JFHQ-SD-CFMO-EV
2823 West Main Street
Rapid City, SD 57702

Be sure to reference the RFP number in your letter.

The Letter of Intent may be submitted to MAJ Will Domagall via email at William.d.domagall.mil@army.mil. Please place the following in the subject line of your email: "Letter of Intent for RFP 24RFP9733".

1.4 SCHEDULE OF ACTIVITIES (SUBJECT TO CHANGE)

RFP Publication: 08 January 2024

Letter of Intent to Respond Due: 09 February 2024

Offeror Questions Due: 19 February 2024

Responses to Offeror Questions: 22 February 2024
Proposal Submission: 08 March 2024
Oral Presentations/discussions (if required): 13 March 2024
Proposal Revisions (if required): 15 March 2024
Anticipated Award Decision/Contract Negotiation: 01 April 2024

1.5 SUBMITTING YOUR PROPOSAL

All proposals must be completed and received in the mail by the date and time indicated in the Schedule of Activities.

Proposals received after the deadline will be late and ineligible for consideration.

An original and one (1) identical copies of the proposal shall be submitted.

All proposals must be signed, in ink, by an officer of the responder, legally authorized to bind the responder to the proposal, and sealed in the form intended by the respondent. Proposals that are not properly signed may be rejected. The sealed envelope should be marked with the appropriate RFP Number and Title. Proposals should be addressed and labeled as follows:

REQUEST FOR PROPOSAL #24RFP9733
PROPOSAL DUE: March 8th, 2024
STATE POC: MAJ Will Domagall
JFHQ-SD-CFMO-EV
2823 W. Main Street
Rapid City, SD 57702

No proposal shall be accepted from, or no contract or purchase order shall be awarded to any person, firm or corporation that is in arrears upon any obligations to the State of South Dakota, or that otherwise may be deemed irresponsible or unreliable by the State of South Dakota.

Terms and Conditions

ESM Sourcing Terms

None

General Terms and Conditions

None

Event Specific Terms and Conditions

See attached documents.