

**Entity Name:** South Dakota State Government  
**Event Number:** 9735  
**Event ID:** 24RFP9735  
**Event Name:** Embedded Environmental Professional for NEPA and ECOP  
**Requested By:** Missy Schuetzle  
**Created By:** Missy Schuetzle  
**Due By Date:** 03/08/2024 06:00 PM Central Time  
**Q&A Cutoff Date:** 01/08/2024 10:49 AM Central Time  
**Invitation Type:** Invitation Only  
**Assigned Commodities:** 918-43 Environmental Consulting; 909-33 Contractor Compliance Monitoring Services  
**Allow Supplier Terms and Conditions:** No  
**Public Responses:** No  
**Display Awardee:** Display  
**Posting Board Status:** Published  
**Event Status:** Event Under Review

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**Section #: Name:**

**1 Section 1 - 24RFP9375**

Do not submit responses through ESM Sourcing as this is for informational purposes only. Please download the attached documents and follow submittal instructions.

**1.0 GENERAL INFORMATION**

**1.1 PURPOSE OF REQUEST FOR PROPOSAL (RFP)**

The Contractor will assist the South Dakota Army National Guard (SDARNG) Environmental Programs Branch (CFMO-EV) in an Embedded Consultant role to meet the SDARNG's obligation to execute federally funded projects. The Contractor will have a designated individual that will complete weekly tasks as assigned by the SDARNG Environmental Program Manager. The role of the Embedded Consultant would be to conduct Army National Guard (ARNG) Environmental Condition of Property (ECOP) investigations, prepare the consequent ARNG ECOP documents, assist with natural resource management in accordance with the National Environmental Protection Act (NEPA) and Army Regulation 200-1 (AR 200-1), and to complete other tasks as assigned. This is based off a 40 hour work week.

Copy of Exhibit A SOW is attached hereto and incorporated herein by reference.

Proposals shall conform to all instructions, conditions, and requirements included in the Request for Proposal. Prospective vendors are expected to carefully examine all documentation contained in this RFP and be willing to accept each requirement term and condition.

**1.2 ISSUING OFFICE AND RFP REFERENCE NUMBER**

The State of South Dakota, Department of the Military is the issuing office for this document and all subsequent addenda relating to it, on behalf of the State of South Dakota, Department of the Military/South Dakota Army National Guard. The reference number for the transaction is RFP #24RFP9735. This number must be referred to on all proposals, correspondence, and documentation relating to the RFP.

**1.3 LETTER OF INTENT**

All interested offerors must submit a Letter of Intent to respond to this RFP.

The letter of intent should be received in the mail no later than February 9th, 2024. If submitted by mail the envelope should be addressed to:

Address: MAJ Will Domagall  
JFHQ-SD-CFMO-EV  
2823 West Main Street  
Rapid City, SD 57702

Be sure to reference the RFP number in your letter.

The Letter of Intent may be submitted to MAJ Will Domagall via email at [William.d.domagall.mil@army.mil](mailto:William.d.domagall.mil@army.mil). Please place the following in the subject line of your email: "Letter of Intent for RFP 24RFP9735".

**1.4 SCHEDULE OF ACTIVITIES (SUBJECT TO CHANGE)**

RFP Publication: 08 January 2024

Letter of Intent to Respond Due: 09 February 2024

Offeror Questions Due: 19 February 2024

Responses to Offeror Questions: 22 February 2024

Proposal Submission: 08 March 2024

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Oral Presentations/discussions (if required): 13 March 2024  
Proposal Revisions (if required): 15 March 2024  
Anticipated Award Decision/Contract Negotiation: 01 April 2024

**1.5 SUBMITTING YOUR PROPOSAL**

All proposals must be completed and received in the mail by the date and time indicated in the Schedule of Activities.

Proposals received after the deadline will be late and ineligible for consideration.

An original and one (1) identical copies of the proposal shall be submitted.

All proposals must be signed, in ink, by an officer of the responder, legally authorized to bind the responder to the proposal, and sealed in the form intended by the respondent. Proposals that are not properly signed may be rejected. The sealed envelope should be marked with the appropriate RFP Number and Title. Proposals should be addressed and labeled as follows:

REQUEST FOR PROPOSAL #24RFP9735  
PROPOSAL DUE: March 8th, 2024  
STATE POC: MAJ Will Domagall  
JFHQ-SD-CFMO-EV  
2823 W. Main Street  
Rapid City, SD 57702

No proposal shall be accepted from, or no contract or purchase order shall be awarded to any person, firm or corporation that is in arrears upon any obligations to the State of South Dakota, or that otherwise may be deemed irresponsible or unreliable by the State of South Dakota.

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**Terms and Conditions**

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**ESM Sourcing Terms**

None

**General Terms and Conditions**

None

**Event Specific Terms and Conditions**

See attached documents.