

Entity Name: South Dakota State Government
Event Number: 9745
Event ID: 24RFP9745
Event Name: Scheduled Cleaning Services Camp Rapid Bldg 560-Gym; Army Nat'l Guard
Requested By: Missy Schuetzle
Created By: Missy Schuetzle
Due By Date: 02/08/2024 06:00 PM Central Time
Q&A Cutoff Date: 01/08/2024 1:21 PM Central Time
Invitation Type: Invitation Only
Assigned Commodities: 914-28 Cleaning, Interior/Exterior, New Construction
Allow Supplier Terms and Conditions: No
Public Responses: No
Display Awardee: Display
Posting Board Status: Published
Event Status: Event Under Review

Section #: Name:

1 Section 1 - 24RFP9745

Do not submit responses through ESM Sourcing as this is for informational purposes only. Please download the attached documents and follow submittal instructions.

1.0 GENERAL INFORMATION

1.1 PURPOSE OF REQUEST FOR PROPOSAL (RFP)

To provide janitorial services for the Camp Rapid gym. The Contractor shall provide all personnel, equipment, tools, materials, supervision, and services necessary to perform the janitorial services as described in these specifications. The required result is to maintain the facility(s) in such a manner as to provide a clean, healthy, and safe work environment for occupants. The specifications contained in this document have been developed to establish the minimum level of janitorial services required. This work will include Cleaning Services at the South Dakota Army National Guard (SDARNG) Camp Rapid Building 560 Physical Fitness facility. Cleaning Services are to be completed per the requirements enclosed in this document for the identified areas on the floor plan. Floor plan is available upon request.

Copy of Exhibit A SOW is attached hereto and incorporated herein by reference.

Proposals shall conform to all instructions, conditions, and requirements included in the Request for Proposal. Prospective vendors are expected to carefully examine all documentation contained in this RFP and be willing to accept each requirement term and condition.

1.2 ISSUING OFFICE AND RFP REFERENCE NUMBER

The State of South Dakota, Department of the Military is the issuing office for this document and all subsequent addenda relating to it, on behalf of the State of South Dakota, Department of the Military/South Dakota Army National Guard. The reference number for the transaction is RFP #24RFP9745. This number must be referred to on all proposals, correspondence, and documentation relating to the RFP.

1.3 LETTER OF INTENT

All interested offerors must submit a Letter of Intent to respond to this RFP.

The letter of intent should be received in the mail no later than January 18th, 2024. If submitted by mail the envelope should be addressed to:

Address: Mr. Steve Timmons
JFHQ-SD-CFMO-OM
2823 West Main Street
Rapid City, SD 57702

Be sure to reference the RFP number in your letter.

The Letter of Intent may be submitted to Mr. Steve Timmons via email at Steven.j.timmons3.nfg@army.mil. Please place the following in the subject line of your email: "Letter of Intent for RFP 24RFP9745".

1.4 SCHEDULE OF ACTIVITIES (SUBJECT TO CHANGE)

RFP Publication: 08 January 2024
Letter of Intent to Respond Due: 18 January 2024
Offeror Questions Due: 24 January 2024
Responses to Offeror Questions: 30 January 2024

Proposal Submission: 08 February 2024
Oral Presentations/discussions (if required): 13 February 2024
Proposal Revisions (if required): 18 February 2024
Anticipated Award Decision/Contract Negotiation: 08 March 2024

1.5 SUBMITTING YOUR PROPOSAL

All proposals must be completed and received in the mail by the date and time indicated in the Schedule of Activities.

Proposals received after the deadline will be late and ineligible for consideration.

An original and one (1) identical copies of the proposal shall be submitted.

All proposals must be signed, in ink, by an officer of the responder, legally authorized to bind the responder to the proposal, and sealed in the form intended by the respondent. Proposals that are not properly signed may be rejected. The sealed envelope should be marked with the appropriate RFP Number and Title. Proposals should be addressed and labeled as follows:

REQUEST FOR PROPOSAL #24RFP9745
PROPOSAL DUE: February 8th, 2024
STATE POC: Mr. Steve Timmons
JFHQ-SD-CFMO-OM
2823 W. Main Street
Rapid City, SD 57702

No proposal shall be accepted from, or no contract or purchase order shall be awarded to any person, firm or corporation that is in arrears upon any obligations to the State of South Dakota, or that otherwise may be deemed irresponsible or unreliable by the State of South Dakota.

Terms and Conditions

ESM Sourcing Terms

None

General Terms and Conditions

None

Event Specific Terms and Conditions

See attached documents