

Entity Name: South Dakota State Government
Event Number: 9860
Event ID: 24RFP9860
Event Name: Moving Services Contract
Requested By: Missy Schuetzle
Created By: Missy Schuetzle
Due By Date: 02/15/2024 04:00 PM Central Time
Q&A Cutoff Date: 01/22/2024 2:19 PM Central Time
Invitation Type: Invitation Only
Assigned Commodities: 962-56 Moving Services
Allow Supplier Terms and Conditions: No
Public Responses: No
Display Awardee: Display
Posting Board Status: Published
Event Status: Event Under Review

Section #: Name:

1 Section 1 - 24RFP9860

Do not submit responses through ESM Sourcing as this is for informational purposes only. Please download the attached RFP document and follow submittal instructions.

1.0 GENERAL INFORMATION

1.1 PURPOSE OF REQUEST FOR PROPOSAL (RFP)

The purpose of this Request for Proposal is to solicit proposals to establish a contract with a moving company to include employee hourly rate, truck hourly rate, and any other rates for the Mineral Industries building and various moves on the campus of South Dakota School of Mines & Technology (South Dakota Mines). A valid copy of the contractor's license and liability insurance certificate is required.

1.2 ISSUING OFFICE AND RFP REFERENCE NUMBER

South Dakota Mines (SDM) is the issuing office for this document and all subsequent addenda relating to it, on behalf of the State of South Dakota, South Dakota School of Mines & Technology. The reference number for the transaction is RFP #24RFP9860 This number must be referred to on all proposals, correspondence, and documentation relating to the RFP.

1.3 SCHEDULE OF ACTIVITIES (SUBJECT TO CHANGE)

RFP Publication: January 22, 2024
Offeror Questions Due: January 29, 2024, 3pm MT
Responses to Offeror Questions: February 5, 2024
Proposal Submission: February 15, 2024, 3pm MT
Anticipated Award Decision/Contract Negotiation: March 1, 2024

Pre-proposal Visit: Before submitting a proposal, SDM suggests that vendors visit the site to become fully acquainted with anticipated moves for contract period. To schedule a site visit, please contact Jerilyn Roberts at 605-394-6729. Inquiries from 7:30am – 3:30pm MT, Monday – Friday.

1.4 SUBMITTING YOUR PROPOSAL

All proposals must be completed and received in the SDM office by the date and time indicated in the Schedule of Activities. All proposals must be signed, in ink, by an officer of the responder, legally authorized to bind the responder to the proposal before it is emailed. Proposals that are not properly signed may be rejected.

Proposals received after the deadline will be late and ineligible for consideration.

The proposal should be page numbered and should have an index and/or a table of contents referencing the appropriate page number.

Due by: February 15, 2024, 3pm MT

Electronic proposal in PDF format emailed to:
RFP # 24RFP9860 BUSINESS SERVICES - BARB MUSTARD
Barbara.Mustard@sdsmt.edu

No proposal shall be accepted from, or no contract or purchase order shall be awarded to any person, firm or corporation that is in arrears upon any obligations to the State of South Dakota, or that otherwise may be deemed irresponsible or unreliable by the State of South Dakota.

Terms and Conditions

ESM Sourcing Terms

None

General Terms and Conditions

None

Event Specific Terms and Conditions

See attached RFP Document.